4.1.1.3.5  KCTCS Policy on Library Collections

Each KCTCS college is responsible for the delivery of library and related services to its faculty, students, and other users. In order to be effective, each library must have a policy for the conduct of its operation. At a minimum, the policy must include a statement of purpose and sections addressing the provision of services and maintenance of the collections. The policy on library collections must include, but is not necessarily limited to, the following items:

- Access to reference services and specialized program resources for each instructional location;
- Sufficient access to the collection to support educational, research, and public service programs;
- Organization of print and non-print materials;
- Shared development of collections among librarians, teaching faculty, and researchers, and a definition of the role of each group;
- Resource selection and elimination; and
- Preservation, replacement, or removal of deteriorating materials.

2-12-99  
Date Approved by 
KCTCS Board of Regents

2-21-03  
Date of Last Review 

2-21-03  
Date of Last Revision 
(Include all dates in chronological order)

(SIGNED)  
Chair, Board of Regents  
Date

(SIGNED)  
President, KCTCS  
Date