4.10 Policy for Consortial Relationships and Contractual Agreements (Credit Courses or Programs)

The Kentucky Community and Technical College System recognizes the right of a member college to enter into consortial relationships and contractual agreements for the purpose of offering credit courses or programs provided institutional and programmatic (if applicable) accreditation standards are met. Agreements among KCTCS colleges must meet the accreditation requirements of SACS (and COE, if applicable). Agreements may be entered into with KCTCS colleges and other educational institutions or non-collegiate educational partners such as correctional facilities. All consortial and contractual agreements will be evaluated annually.

4.10.1 Procedure for Credit Instruction

1. A Memorandum of Agreement will address and follow appropriate accreditation guidelines for consortial agreements/contracts with regionally accredited or non-accredited institutions.
2. College presidents/chief executive officers of participating institutions or Chief Academic Officers as their designees will approve and sign the agreement.
3. A comprehensive list of MOAs, including initial date and dates of subsequent reviews, is submitted to the Office of Academic Affairs by September 1 each year, and updated in January if modified since September.*

4.10.2 Procedure for Clinical Agreements

1. Standard memoranda of agreement (MOAs) may be initiated, approved and implemented locally under the following conditions:
   a. The standard Memorandum of Agreement for Program Clinical Practice Affiliations form is used with NO modifications.
   b. The college president/chief executive officer or the Chief Academic Officer as the designee signs the MOA indicating approval and verifying that it is the standard agreement with no modifications.
   c. The MOA is reviewed and updated annually.
   d. Copies of all standard MOAs are maintained on file at the college.
   e. A comprehensive list of MOAs, including initial date and dates of subsequent reviews, is submitted to the Office of Academic Affairs by September 1 each year, and updated in January if modified since September.*

2. Standard memoranda of agreement may be initiated and approved by the college president/chief executive officer or the Chief Academic Officer as the designee under the following conditions:
KCTCS ADMINISTRATIVE POLICIES AND PROCEDURES

a. All non-standard forms are reviewed by KCTCS legal counsel prior to being signed by the college president/chief executive officer or the Chief Academic Officer as the designee.

b. The college president/chief executive officer or the Chief Academic Officer as the designee signs the non-standard MOA verifying review and approval by KCTCS legal counsel.

c. Each MOA is reviewed and updated annually.

d. Copies of all non-standard MOAs are maintained on file at the college.

e. A comprehensive list of MOAs is submitted to the Office of Academic Affairs by September 1 each year, and updated in January if modified since September.*

* A comprehensive list of all standard and non-standard clinical affiliation agreements will be maintained in the Office of Academic Affairs at the System Office.

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