H. Executive Committee
12:30 p.m. (ET), June 16, 2010
Regional Postsecondary Education Center Rooms 505 and 507
Elizabethtown Community and Technical College, Elizabethtown, Kentucky

Page

Call to Order

Roll Call

Approval Minutes
Approval of March 12, 2010, Meeting Minutes

1. **Action: KCTCS Board of Regents 2011 Regular Meeting Calendar

2. Action: Revised Mission Statements
   a. Revised Mission Statement for Big Sandy Community and Technical College
   b. Revised Mission Statement for Maysville Community and Technical College
   c. Revised Mission Statement for West Kentucky Community and Technical College

3. Action: KCTCS Regent Participation on the Association of Community College Trustees Board of Directors

4. Action: KCTCS President’s 2010-11 Annual Leadership Initiative

5. Update: Final Report on the 2010 Legislative Session

Next Meeting – September 16, 2010, Ashland Community and Technical College, Technology Drive Campus at EastPark, Ashland, Kentucky

Adjournment

**All items listed with two asterisks (**) are considered to be routine by the Board and will be approved by one motion. An item may be removed from the consent agenda at the request of a regent. Agenda items removed from the consent agenda will be discussed in their normal sequence at the full Board of Regents meeting. Consent agenda items will be discussed separately during committee meetings of the Board of Regents.
MINUTES
KCTCS Board of Regents
Executive Committee Meeting
March 12, 2010

Committee Members Present:
Mr. Thomas O. Zawacki, Committee Chair
Ms. Johnna Reeder, Committee Vice Chair
Mr. Porter G. Peeples, Sr., Committee Secretary
Mr. Richard A. Bean
Ms. Marcia L. Roth
Mr. Larry D. Savage

CALL TO ORDER
Committee Chair Zawacki called to order the meeting of the Kentucky Community and Technical College System Board of Regents Executive Committee at 8:00 a.m. (ET), March 12, 2010. The meeting was held in Conference Room 102B of the KCTCS System Office in Versailles, Kentucky. Chair Zawacki announced that the press was notified of the meeting on March 5, 2010, and that Hon. Nancy Ray, KCTCS Staff Attorney, would serve as parliamentarian.

There being a quorum present, Committee business began with the approval of minutes.

APPROVAL OF MINUTES
MOTION: Mr. Savage moved and Ms. Reeder seconded that the minutes of the November 23, 2009, KCTCS Board of Regents Executive Committee special meeting be approved.

VOTE: The motion was approved by unanimous consent.

MOTION: Ms. Roth moved and Mr. Peeples seconded that the minutes of the December 3, 2009, KCTCS Board of Regents Executive Committee be approved.

VOTE: The motion was approved by unanimous consent.

ADDITIONS OR CHANGES TO THE AGENDA
By unanimous consent, an agenda item related to the Association of Community College Trustees (ACCT) Board of Directors was added to the agenda.

ACTION: MISSION STATEMENT REVISION FOR BOWLING GREEN TECHNICAL COLLEGE
RECOMMENDATION: That the KCTCS Board of Regents approve a revised mission statement as presented in the agenda materials for Bowling Green Technical College.

Chair Zawacki called on KCTCS President Michael B. McCall to present the proposed mission statement. President McCall noted that it is the policy of KCTCS that a college mission statement is to be reviewed annually and that the mission statement is to be submitted to the KCTCS Board of Regents for approval at least once every three years.

President McCall introduced Dr. Nathan Hodges, Bowling Green Technical College President, who assisted with the presentation. Originally approved in 2004 and revised in 2008, the college mission statement is proposed for revision to reflect the college’s provision of more comprehensive services. The Bowling Green Technical College Strategic Planning Committee, Division Chairs, Faculty Senate, and College Senior
Leadership Team have endorsed the revised mission statement. On February 4, 2010, the revised mission statement was endorsed by the Bowling Green Technical College Board of Directors.

MOTION: Ms. Reeder moved and Mr. Savage seconded that the Executive Committee recommend that the KCTCS Board of Regents approve a revised mission statement as presented in the agenda materials for Bowling Green Technical College.

VOTE: The motion was approved unanimously.

ACTION: ADDITION AND REVISIONS TO THE KCTCS BOARD OF REGENTS BYLAWS

RECCOMMENDATION: That the KCTCS Board of Regents approve the proposed addition and revisions to the KCTCS Board of Regents Bylaws as presented in the agenda materials.

Chair Zawacki called on President McCall to present this item. It was noted that the proposed addition and revisions to the KCTCS Board of Regents Bylaws are part of the ongoing policy review process. Changes are proposed for Bylaw Sections One, Five, Eight, Ten, and Thirteen and include:

- Updates to more clearly reflect current policy or practice.
- Updates to reflect legislative changes that have occurred since the last revision to the bylaws, which was December 7, 2007.
- Inclusion of a statement to comply with Commission on Colleges of the Southern Association of Colleges and Schools (SACS) Comprehensive Standard 3.2.5 “Board Dismissal.”
- Technical edits, such as eliminating references to the Council on Occupational Education (COE) since all KCTCS colleges are now SACS accredited.

KCTCS Board of Regents Bylaws Section 14 – Amendments requires amendments or new provisions to the Board’s Bylaws be introduced at a preceding regular or special meeting of the Board. The proposed addition and revisions were introduced and discussed at the December 4, 2009, KCTCS Board of Regents meeting.

MOTION: Ms. Roth moved and Mr. Savage seconded that the Executive Committee recommend that the KCTCS Board of Regents approve the proposed addition and revisions to the KCTCS Board of Regents Bylaws as presented in the agenda materials.

VOTE: The motion was approved unanimously.

INFORMATION: KCTCS BOARD OF REGENTS 2011 REGULAR MEETING CALENDAR

Chair Zawacki noted that the Board’s 2011 regular meeting calendar would be adopted at the June 18, 2010, Board of Regents meeting. He asked the Committee members and regents in the audience whether they preferred a one or two day meeting format when meeting at the KCTCS System Office in Versailles. It was suggested that regents should plan for two-day meetings in the event that the agenda for a particular meeting necessitates a two-day meeting.

Chair Zawacki asked regents to review their calendars and let staff know by April 30, 2010, whether they are available to attend meetings on March 10-11, 2011; June 16-17, 2011; September 15-16, 2011; and December 8-9, 2011. The proposed dates do not conflict with federal holidays.
Chair Zawacki called on President McCall to present the agenda item. President McCall noted that two handouts were distributed at the meeting. One summarized legislation of interest to KCTCS, and the other compared the KCTCS operating and capital budget requests with the funding requests for KCTCS found in the Council on Postsecondary Education Biennial Budget Request, Governor Steve Beshear’s Executive Budget Recommendation, and the House Budget Recommendation. He updated the Committee on the status of House Bill 160 (relates to transfer of academic credits) and House Bill 164 (relates to transfer of Corrections Education from KCTCS to the Justice Cabinet). He noted that both bills have been assigned to the Senate Education Committee. House Bill 160 was passed unanimously by the House. It was further noted that the public university presidents have expressed concern about the 120 credit hour limit for bachelor’s degrees and that the Senate Education leadership is working to resolve the concerns and move the bill forward.

The Committee discussed the Kentucky Postsecondary Education Improvement Act of 1997 and transfer in general. Additional information was requested about a concern that the Council on Postsecondary Education leadership has stated that transfer is not a problem based on a recent survey conducted by CPE of more than 2,500 KCTCS students transferring to the universities. KCTCS Chancellor Jay Box discussed the survey data. Dr. Box noted that the survey data were released approximately two weeks ago and have yet to be thoroughly analyzed. It also was noted that transfer is a problem for university students transferring from one four-year institution to another.

Chair Zawacki called on President McCall to present information about the agenda item. President McCall noted that the Association of Community College Trustees (ACCT) represents over 6,500 elected and appointed trustees, who govern over 1,200 community, technical, and junior colleges in the United States, Canada, and England. ACCT is modifying programming to be more reflective of current community and technical college issues and to provide relevant resources to its member colleges. At a March 2010 National Legislative Summit jointly sponsored by ACCT and the American Association of Community Colleges (AACC), President McCall, along with his counterparts in Virginia and Minnesota, participated in a discussion with ACCT President Noah Brown and members of the ACCT Board of Directors Executive Committee about how ACCT might garner engagement from college governing boards, especially those at statewide or system-levels. During the discussion, ACCT invited KCTCS to nominate a KCTCS Regent for appointment as an at-large member on the ACCT Board of Directors. KCTCS Regent participation on the ACCT Board of Directors would give KCTCS an opportunity to help shape national policy and programs affecting community colleges.

The Committee discussed the invitation and differences between AACC, ACCT, and the Association of Governing Boards of Universities and Colleges (AGB). Potential costs and benefits of KCTCS representation on the ACCT Board also were discussed.
It was noted that *KCTCS Board of Regents Bylaws* require regents attending national or regional conferences to prepare a short report to the Board upon the Board member’s return.

MOTION: Mr. Bean moved and Mr. Peeples seconded that the Executive Committee take forward the recommendation that the KCTCS Board of Regents consider participation on the Association of Community College Trustees Board of Directors if there is an interest from one or more of the KCTCS Board members.

VOTE: The motion was approved unanimously.

**NEXT MEETING**

Chair Zawacki announced that the next regular meeting of the KCTCS Board of Regents Executive Committee would be in June 2010 at Elizabethtown Community and Technical College, Elizabethtown, Kentucky.

**ADJOURNMENT**

Mr. Peeples moved and Ms. Roth seconded that the Committee adjourn.

VOTE: The motion was approved unanimously, and the Executive Committee adjourned at 8:43 a.m. (ET).

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6/16/10  
Date Approved by the Executive Committee  

Thomas O. Zawacki, Chair  
KCTCS Board of Regents  

Porter G. Peeples, Sr., Secretary  
KCTCS Board of Regents  

Michael B. McCall, Ed.D.  
KCTCS President  

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Recommendation

That the KCTCS Board of Regents adopt the following meeting calendar for calendar year 2011:

- March 10-11, 2011
- June 16-17, 2011
- September 15-16, 2011
- December 8-9, 2011

Rationale

- The *Kentucky Revised Statutes* and the *KCTCS Board of Regents Bylaws* specify that the governing board meet at least quarterly.

- A proposed 2011 regular meeting calendar was presented for review as an Information Item at the March 12, 2010, KCTCS Board of Regents meeting.

- The recommended meeting calendar reflects Board feedback obtained at the March 12, 2010, Board of Regents meeting and a subsequent follow-up survey collecting Board feedback on one- and two-day meeting formats.

- The proposed meeting dates avoid federal holidays.

Background

At the March 12, 2010, KCTCS Board of Regents meeting, regents discussed whether they preferred a one- or two-day meeting format. Based on the discussion, a follow-up survey was sent to the regents in April to solicit additional feedback related to the efficiency and effectiveness of the one- and two-day meeting formats. While regents acknowledged the convenience of the one-day format, the majority expressed a preference to continue with the two-day format.

The proposed 2011 regular meeting calendar includes four meetings occurring on Thursdays and Fridays and complies with KRS 164.340, which stipulates that the KCTCS Board of Regents meet quarterly. Under Section 4 of the *KCTCS Board of Regents Bylaws*, the Board also has the option of holding special meetings if needed.

Regents were asked to review their calendars and let staff know by April 30, 2010, whether their schedules permitted attendance on the recommended meeting dates. To date, no scheduling difficulties related to the proposed calendar have been brought to staff’s attention. After the Board’s 2011 meeting dates are established, meeting locations for 2011 will determined.
Recommendation

That the KCTCS Board of Regents approve a revised mission statement for Big Sandy Community and Technical College (BSCTC) as presented (see attachment).

Rationale

• It is the policy of the KCTCS Board of Regents that each of the SACS-accredited colleges under the jurisdiction of the KCTCS Board of Regents have a statement of purpose approved by the governing board and that the KCTCS Board of Regents periodically reviews and approves mission statements of each of the SACS-accredited colleges.
• It is the policy of KCTCS that the college mission statement is reviewed annually and that the mission statement shall be submitted to the KCTCS Board of Regents for approval at least once every three years.
• The college mission statement was revised in 2003 and 2007.
• The Planning Council of Big Sandy Community and Technical College recommended the revised mission statement on March 19, 2010.
• The revised mission statement was endorsed by BSCTC Faculty on April 30, 2010, and by the BSCTC Staff Council on May 4, 2010.
• The BSCTC Board of Directors endorsed the revised mission statement on May 5, 2010.

Background

_The Principles of Accreditation: Foundations for Quality Enhancement_ of the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) states that an institution must have “a clearly defined and published mission statement specific to the institution and appropriate to an institution of higher education, addressing teaching and learning and, where applicable, research and public service” and that “it must be approved by the governing board.”
Big Sandy Community and Technical College

Mission Statement

As a member of the Kentucky Community and Technical College System (KCTCS), Big Sandy Community and Technical College is a public, comprehensive educational institution that provides access to educational, cultural, and social opportunities for residents of the Big Sandy Region, which includes Floyd, Johnson, Magoffin, Martin, and Pike counties.

The College is a dynamic learning centered institution dedicated to a belief in the dignity, worth, and uniqueness of each individual and a person's right to achieve his or her fullest potential. Based on this belief, the College maintains a living and learning environment that promotes diversity and global awareness, fosters open educational opportunities, and ensures the efficient operation of the College.

Utilizing diverse methods of instructional delivery, the College provides learning experiences for those preparing for immediate entry into the workforce upon graduation, for those transferring to a baccalaureate institution, and for community members seeking to enhance their knowledge and skills.

The College offers programs and courses of study in general, developmental, technical, and career education; student development; community and public service; and lifelong learning. Through these programs and courses, the College awards continuing education units, diplomas, certificates, and associate degrees consistent with the comprehensive nature of the institution.

The College provides an environment for students, faculty, staff, and the community that encourages effective communication; freedom of expression; cultural awareness and enrichment; professional and intellectual growth; personal assessment; informed decision-making; problem solving; environmental awareness; and analytical, critical, and ethical thinking.

Big Sandy Community and Technical College exists to:

- Provide a dynamic, public, comprehensive community and technical college education to residents of the region.
- Promote excellence in teaching, learning, and other college services to ensure that each student has the opportunity to attain his or her fullest potential, whether through preparation for transfer to a baccalaureate program, immediate transition to the workforce, or increased skills for lifelong learning.
- Provide increased access to innovative educational, social, and cultural opportunities using various methods of delivery.
- Foster student development, community and public service, and lifelong learning to enhance the region.
- Promote and encourage economic growth and community development through new and existing partnerships with business, industry, government, community agencies, and educational institutions.
- Integrate appropriate technology throughout instructional, administrative, and operational services.
- Provide a cooperative and healthy environment that encourages open communication, freedom of expression, cultural awareness and enrichment, professional and intellectual growth as well as valuing analytical, critical, and ethical thinking.
- Ensure efficient and productive management of the College's human, fiscal, and physical resources.
- Assist individuals in achieving personal and educational goals.
- Serve the College's diverse population.
- Expand programs and course offerings in general, developmental, technical, and career education.
- Provide access to library/learning resources and services.
- Enhance the image of the College through public relations activities.
- Provide clean, accessible, and safe campuses.
- Secure external funding to support identified needs.

Big Sandy Community and Technical College, a member of the Kentucky Community and Technical College System, is a public, comprehensive educational institution awarding certificates, diplomas, and associate degrees. As a progressive, learning-centered institution, the College offers accessible and affordable educational, cultural, and social opportunities. Utilizing diverse methods of instructional delivery and associated services, the College provides quality learning experiences for those preparing for entry into the workforce, transferring to a baccalaureate institution, and seeking to enhance their knowledge and skills. Big Sandy Community and Technical College also delivers customized training and services responsive to the workforce needs of citizens, businesses, and industries.
Recommendation

That the KCTCS Board of Regents approve a revised mission statement for Maysville Community and Technical College as presented (see attachment).

Rationale

- It is the policy of the KCTCS Board of Regents that each of the SACS-accredited colleges under the jurisdiction of the KCTCS Board of Regents have a statement of purpose approved by the governing board and that the KCTCS Board of Regents periodically reviews and approves mission statements of each of the SACS-accredited colleges.
- It is the policy of KCTCS that the college mission statement is reviewed annually and that the mission statement shall be submitted to the KCTCS Board of Regents for approval at least once every three years.
- On November 2, 2009, the Maysville Community and Technical College Leadership Team reviewed the current mission statement and made the decision to revise the mission of Maysville Community and Technical College.
- On January 8, 2010, the faculty and staff reviewed the current mission statement and were given the opportunity to make comments and suggestions for revision until February 10, 2010.
- On February 12, 2010, the Administrative Council, comprised of employees from all functional areas of the college, examined faculty and staff suggestions and revised the mission statement.
- On February 26, 2010, the faculty and staff reviewed the revised mission statement and were given the opportunity to make any final comments or suggestions until March 5, 2010.
- On March 16, 2010, the revised mission statement was approved by the Maysville Community and Technical College Board of Directors.

Background

*The Principles of Accreditation: Foundations for Quality Enhancement* of the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) states that an institution must have “a clearly defined and published mission statement specific to the institution and appropriate to an institution of higher education, addressing teaching and learning and, where applicable, research and public service” and that “it must be approved by the governing board.”
Maysville Community and Technical College
Mission Statement

Maysville Community and Technical College (MCTC) challenges learners to accomplish their educational, career, and personal development goals. Students gain skills and knowledge that enhance careers and improve quality of life. The college believes in the potential of each learner and strives to instill professional competence, civic responsibility, critical thinking, ethical awareness, and commitment to lifelong learning.

To meet the needs of students, employers, and communities, the college provides academic, technical, and literacy courses and programs; cultural activities, and personal growth opportunities. Students may earn associate degrees, diplomas, and certificates, improve basic skills, and access workforce and continuing education.

The college is public and comprehensive, serving primarily the northeastern Kentucky region. MCTC provides access to educational resources, both on-site and through distance technology. Faculty and staff create partnerships with schools, colleges, government and community agencies, and business and industry to meet college goals.

The Maysville Campus was founded through efforts of community leaders in 1968 as part of the University of Kentucky. The Rowan Campus in Morehead became a vocational institution in 1973. The Licking Valley Campus began with classes in Cynthiana in 1989. In 1997, the programs of the East Kentucky Correctional Complex in West Liberty became a part of the college. Additional Instructional sites are added to address community needs. With the passage of the Kentucky Postsecondary Education Improvement Act of 1997, the college became a part of the Kentucky Community and Technical College System. In 2004, the campuses were joined under the name Maysville Community and Technical College.

Goals of the College:
1. Provide arts and science courses and associate degrees for transfer to baccalaureate institutions.
2. Offer technical degrees, diplomas, certificates, and courses for employment and career advancement.
3. Provide developmental education and adult education offerings.
4. Deliver workforce training and services to support individual growth, community development, and economic viability.
5. Offer multiple options for learning, using alternatives in location, scheduling, delivery, and instructional methods.
6. Assist learners to determine and accomplish their educational and career goals through access to information, assessment, advising, counseling, learning resources, and cultural and enrichment activities.
7. Provide professional development opportunities for faculty and staff to enhance their skills to support learning.
8. Create a dynamic, diverse, safe, healthy, efficient, and effective learning environment through the use of financial, human, physical, and technological resources.

Maysville Community and Technical College (MCTC) challenges learners to accomplish their educational, career, and personal development goals.

Goals of the College:

1. Provide arts and science courses and associate degrees for transfer to baccalaureate institutions.
2. Offer technical degrees, diplomas, certificates, and courses for employment and career advancement.
3. Provide developmental education and adult education offerings.
4. Deliver workforce training and services to support personal enrichment, community development, and economic viability.
5. Provide academic and student support to enhance student learning.

Maysville Community and Technical College, a member of the Kentucky Community and Technical College System, is a public two-year degree granting institution responding to and serving the needs of communities in the northeastern Kentucky region.

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Chair, Board of Regents

President, KCTCS

Date

Date
Recommendation

That the KCTCS Board of Regents approve a revised mission statement for West Kentucky Community and Technical College as presented (see attachment).

Rationale

- It is the policy of the KCTCS Board of Regents that each of the SACS-accredited colleges under the jurisdiction of the KCTCS Board of Regents have a statement of purpose approved by the governing board and that the KCTCS Board of Regents periodically reviews and approves mission statements of each of the SACS-accredited colleges.
- It is the policy of KCTCS that the college mission statement is reviewed annually and that the mission statement shall be submitted to the KCTCS Board of Regents for approval at least once every three years.
- Staff representatives met on November 6, 2009, and faculty representatives met on November 20, 2009, to review the current mission statement and to make recommendations for revision.
- The West Kentucky Community and Technical College Leadership Team reviewed the proposed mission statement and presented it to the Faculty and Staff Assembly on January 4, 2010, for review.
- An electronic vote was conducted with the faculty and staff of West Kentucky Community and Technical College, who endorsed the revised mission statement on January 22, 2010.
- The mission statement was endorsed by the West Kentucky Board of Directors on March 10, 2010.

Background

*The Principles of Accreditation: Foundations for Quality Enhancement* of the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) states that an institution must have “a clearly defined and published mission statement specific to the institution and appropriate to an institution of higher education, addressing teaching and learning and, where applicable, research and public service” and that “it must be approved by the governing board.”
West Kentucky Community and Technical College
Mission Statement

West Kentucky Community and Technical College is an educational institution that provides excellence in teaching and learning, promotes student success, and supports economic development.

To fulfill its mission, the college has adopted five institutional goals to coincide with the KCTCS goals. The Goals of WKCTC are to:
- Promote Excellence in Teaching and Learning.
- Increase Student Access and Success.
- Expand Diversity and Global Awareness.
- Enhance Economic Development.
- Enhance the Strategic Organization.

West Kentucky Community and Technical College is a member of the Kentucky Community and Technical College System and is a public, two-year, degree-granting institution serving the Western Region of Kentucky.

The mission of West Kentucky Community and Technical College is to provide excellence in teaching and learning, promote student success, and support economic development.

To accomplish this mission, West Kentucky Community and Technical College will provide the following:
- Academic, general education, and technical courses leading to certificates, diplomas, and associate degrees.
- A general academic curriculum of university-parallel courses meeting transfer requirements of the first two years of a baccalaureate degree.
- Technical and occupational curricula designed to meet current and future workforce needs.
- Community partnerships as an integral component in assessing and providing programs for cultural, educational, economic, and civic development.
- A comprehensive program of transitional education.
- Customized training to meet the changing needs of business and industry.
- Adult and continuing education.
- Associated services including, but not limited to, library services, cultural and enrichment opportunities, information technology resources, and student support services.

West Kentucky Community and Technical College, a member of the Kentucky Community and Technical College System, is a public, two-year degree granting institution serving western Kentucky with a tradition of accessible, affordable, and quality education and a commitment to meet the academic, workforce training, and lifelong learning needs of the community.

4-30-99 6-17-10 5-16-03; 12-8-06; 6-17-10
Date Approved by Date of Last Review Date of Last Revision
KCTCS Board of Regents (Include all dates in chronological order)

6-17-10 6-17-10
Chair, Board of Regents President, KCTCS
Recommendation

That the KCTCS Board of Regents accept the Association of Community College Trustees (ACCT) invitation to nominate a regent for appointment to the ACCT Board of Directors and authorize KCTCS President Michael B. McCall to formally recommend Regent ______________ for appointment consideration to the ACCT Board. If appointed, Regent __________ has KCTCS Board of Regents approval to carry out duties and responsibilities associated with being a member of the ACCT Board of Directors, including but not limited to attending ACCT Board of Directors meetings.

Rationale

- In March 2010, ACCT representatives, including ACCT President/CEO J. Noah Brown and ACCT Executive Committee members, asked President McCall to provide the name of a KCTCS Regent for consideration of an at large appointment to the ACCT Board of Directors.

- At the March 12, 2010, KCTCS Board of Regents meeting, the Board approved a recommendation to consider KCTCS Board of Regents participation on the ACCT Board of Directors.

- KCTCS Board of Regents Bylaw 1.3.2 (D) National and Regional Conferences states that

  Assuming funds are available, the Board may send a member(s) to national and regional conferences. The Executive Committee will recommend to the full Board the member(s) to attend based on the following criteria:

  1. Leadership position on the Board, such as officer or committee chair.
  2. Seniority on the Board.
  3. Work on a specific issue important to the Board that will be addressed at the conference.

- KCTCS has funds available to cover travel expenses associated with KCTCS Regent participation on the ACCT Board.

Background

The Association of Community College Trustees represents over 6,500 elected and appointed trustees, who govern over 1,200 community, technical, and junior colleges in the United States, Canada, and England. The association’s “primary purpose is to strengthen the capacity of community colleges to realize their missions on behalf of their communities through the development of effective lay governing board leadership and advocacy at local, state, and national levels.”

[Source: http://www.acct.org]
ACCT is modifying programming to be more reflective of current community and technical college issues and to provide relevant resources to its member colleges. In April 2010, ACCT promoted two initiatives aimed at improving college governance or student success: 1) Governance Institute for Student Success (supported by the Bill & Melinda Gates Foundation) and 2) “Democracy’s Challenge Call to Action.” ACCT was one of six national community college organizations to sign the “Democracy’s Challenge Call to Action,” committing to increase student completion rates 50 percent by 2020. The Governance Institute for Student Success complements the Call to Action and receives support from the Bill & Melinda Gates Foundation. Through the unique and eclectic institute, governing boards and college presidents can learn governance skills to facilitate student attainment and completion.

At the March 2010 ACCT meeting, KCTCS President McCall participated in a discussion with the ACCT President and members of the ACCT Board of Directors Executive Committee about how ACCT might garner engagement from college governing boards, especially those at statewide or system-levels. During the discussion, ACCT invited KCTCS to nominate a KCTCS Regent for appointment as an at large member on the ACCT Board of Directors. KCTCS Regent participation on the ACCT Board of Directors would give KCTCS an opportunity to help shape national policy and programs affecting community colleges. Meetings and estimated expenses are listed below.

**EXPENSE ESTIMATE**

**Participation on ACCT Board of Directors**

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* Board members may submit room/tax charges to ACCT for additional time spent for board/committee meeting business as specified by the ACCT President. Each Board member is entitled to $50 per day for additional time spent for board/committee business as specified by the ACCT President.
Recommendation

That the KCTCS Board of Regents approve the KCTCS President’s annual Leadership Initiative 2010-11, as presented in revised materials emailed to the Board June 15, 2010.

Rationale

- The KCTCS President is evaluated annually as required by the *KCTCS Board of Regents Bylaws*, which state:

  13.3 Evaluation. The Board shall perform an evaluation of the President and shall fix the compensation and terms of contract.

- The KCTCS Board of Regents established *KCTCS Board of Regents Policy 2.5 – KCTCS President’s Performance Review* to guide the evaluation process, incorporating the annual Leadership Initiative as a key component of the KCTCS President’s performance evaluation. The policy states that KCTCS President’s annual Leadership Initiative:

  is to be determined by the KCTCS President at the beginning of each evaluation cycle in consultation with the President’s Leadership Team.....The KCTCS President will meet with the KCTCS Board of Regents at the beginning of each performance review period to reach agreement on and establish the goals and target measurements of the Leadership Initiative for the performance review period.

- The *KCTCS Board of Regents Policy 2.5* further states

  The KCTCS President’s annual Leadership Initiative with goals and target measurements, evaluation survey results which may be used in conjunction with the Leadership Initiative, and the KCTCS President’s end-of-the-year report are the basis for the evaluation...

- The proposed KCTCS President’s 2010-11 Leadership Initiative aligns with the *KCTCS Strategic Plan 2010-16*, and will revise the *KCTCS Business Plan* that will be developed in collaboration with and commitment from the KCTCS President’s Leadership Team.

Background

The KCTCS President’s annual Leadership Initiative is to be determined by the KCTCS President at the beginning of each evaluation cycle in consultation with the President’s Leadership Team. The Leadership Initiative is to be aligned with the *KCTCS Strategic Plan* in order to establish annual goals and report accomplishments. The current evaluation cycle concludes June 30, 2010.

Materials related to the KCTCS President’s 2010-11 annual leadership initiative were emailed to the KCTCS Board of Regents on Tuesday, June 15, 2010, and are attached.
KCTCS PRESIDENT’S 2010-11 LEADERSHIP INITIATIVE

THEME: TRANSFORMATION

transform - (v) to alter or be altered radically in form and function

Goal:

The KCTCS President will transform KCTCS by revising the KCTCS Business Plan to achieve the goals, performance measures, and targets outlined in the new KCTCS Strategic Plan 2010-16. The KCTCS Business Plan supports the three KCTCS mission areas of:

- Workforce Education
- Transfer Education
- College and Workforce Readiness

The Business Plan will focus on high school students, incumbent workers, and unemployed adults by implementing access, retention, and success strategies that result in more KCTCS students being gainfully employed in high demand occupations in Kentucky and/or their pursuing a baccalaureate degree at a Kentucky four-year institution.

Target Measurement:

The Business Plan will include:

- Key strategies to achieve KCTCS Strategic Goals, Measures, and Targets.
- Strategic Needs Analysis of resources required to fund key strategies.
- Resource Development Plan to fund implementation of key strategies.
At the meeting, KCTCS President Michael B. McCall will provide an update on the 2010 Regular Session of the Kentucky General Assembly. A summary of legislation considered or enacted during the 2010 regular session that is of interest to KCTCS is attached (Attachment A). The Board also will receive a report on the outcomes of the Special Legislative Session called by Governor Steve Beshear that began May 24, 2010.

The *KCTCS Board of Regents Bylaws Section 10.2.3* states that “the Executive Committee shall be responsible for all matters related to the overall administration of KCTCS. Specifically, the Executive Committee shall advise KCTCS and recommend action on policies related to ... legislative issues . . . .”
KCTCS Legislative Agenda:

1. **Transfer of Academic Credits**: (sponsored by Rep. Carl Rollins)

   House Bill 160 requires the Council on Postsecondary Education (CPE), in collaboration with public postsecondary institutions, to provide leadership in the transfer of academic credits between KCTCS and the public universities to promote seamless transitions for students.

   Specifically, House Bill 160 requires the following:

   - **Statewide Transfer Agreement**: Facilitate the development and implementation of a statewide agreement for the acceptance of lower division associate of arts and associate of science coursework to related bachelor’s degree programs at all Kentucky’s public universities;

   - **Statewide Classification System**: Establish a statewide classification system and procedures to monitor the transfer and crediting of lower-division coursework;

   - **KCTCS Course Numbering System**: Develop, implement and maintain a KCTCS course numbering system for lower division general education and program-specific prerequisites with the same learning outcomes;

   - **Common College Transcripts**: Commonality in college transcripts will be implemented across public postsecondary institutions;

   - **University changes in Lower Division Courses**: Public universities seeking changes in their lower division courses must communicate proposed changes to CPE and KCTCS in advance. These changes cannot be made until CPE can verify that a clearly defined pathway to a baccalaureate degree is in place for KCTCS students seeking to transfer to a public university;
- **Credit-by-Examination**: Standardization of credit-by-exam equivalencies and common passing scores for national examinations transferable for general education courses and program specific prerequisite courses;

- **Statewide Articulation and Transfer Procedures**: Development of policies to align statewide articulation and transfer procedures (e.g., admissions criteria and student guidance/counseling policies) across educational institutions to insure that students in AA/AS programs provide timely notification of their intent to transfer to a public university;

- **Uniform Data Collection**: Development of uniform data collection and reporting methods to facilitate and ensure statewide and institutional compliance with course transfer and credit requirements;

- **Guarantee of Transferred Credits and Admission to Upper Division Baccalaureate Degree Programs**: Upon admission to a public university, graduates from AA/AS programs approved by CPE will have been deemed to have completed all general education requirements and program specific course prerequisites and must be admitted to baccalaureate degree programs at public universities as long as the transferring students meet the same admissions criteria as native university students;

- **Priority University Admission**: Graduates of AA/AS degree programs approved by CPE for transfer to public universities, will receive priority admission to Kentucky public universities over out-of-state applicants as long as they meet the same admissions criteria;

- **Transfer of Academic Programs Appeals**: Establishes an appeals process for student complaints about the transfer of credits;

- **Private University Collaboration**: Encourages private institutions to develop programs to expedite the transfer of credits between AA/AS graduates and private institutions;

- **Compliance with Accreditation Policies**: CPE will ensure that KY transfer and articulation policies are compliant with the requirements of educational accreditation bodies governing Kentucky public postsecondary institutions; and

- **Baccalaureate/Associate Degree Program Credits**: Public universities in the Commonwealth are encouraged to adhere to a limit of 120 credit hours for baccalaureate degree completion and public colleges are encouraged to adhere to a limit of 60 credit hours for associate of arts/science completion.

**Final status: ENACTED**—House Bill 160 passed both chambers and was signed by Governor Steve Beshear on April 12, 2010.
2. **Corrections Education Transfer to KY Justice and Public Safety Cabinet:**
   *(sponsored by Rep. Mike Cherry)*

   **House Bill 164** transfers KCTCS funds and employees that support the education and training programs of incarcerated students to the KY Justice and Public Safety Cabinet effective July 1, 2010. Affected KCTCS employees will have the opportunity to choose whether to remain at KCTCS or transfer to the Justice Cabinet. Employees electing to transfer will retain their current salary and may retain current KCTCS retirement benefits or participate in either of the two state retirement systems.

   **Final status: ENACTED**-- House Bill 164 passed the House and Senate and was signed by Governor Beshear on April 8, 2010.

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**Legislation Affecting KCTCS:**

1. **Fire Commission Board Membership:** *(sponsored by Rep. Joni Jenkins)*

   **House Bill 170** requires Fire Commission to conduct 6 meetings per year, set an annual meeting schedule, and annually elect officers. Commission members who miss 3 regular meetings will be considered to have resigned and ineligible for reappointment for 10 years. Members who have resigned due to unexcused absences will be replaced by another qualified person by the Governor.

   HB 170 also requires the Fire Commission to provide financial support for fire protection training and education programs.

   **Final status: PASSED**-- House Bill 170 passed both the House and Senate and was signed by Governor Beshear on April 12, 2010.

2. **Kentucky Teachers Retirement System (KTRS):** *(sponsored by Rep. Carl Rollins)*

   **House Bill 540** increases the employer and employee contribution rates for participating members and agencies, including KCTCS and its personnel participating in KTRS to insure that medical benefits remain stable.

   The medical contribution rate for **employers** (KCTCS and universities) and **active KTRS employees** (participating beginning July 1, 2008) will be the actuarial equivalent to the following:

   - Beginning July 1, 2010, the contribution rate will be .25%
   - Beginning July 1, 2011, the contribution rate will be .50%
   - Beginning July 1, 2012, the contribution rate will be 1.0%
   - Beginning July 1, 2013, the contribution rate will be 1.5%
   - Beginning, July 1, 2014, the contribution rate will be 2.25%
   - Beginning, July 1, 2015 and thereafter, the contribution rate will be 3.0%
The medical contribution rate for active employees participating in KTRS after July 1, 2008 is as follows:

*Beginning July 1, 2013, the KTRS Employee contribution rate will be 0.50%*
*Beginning July 1, 2014, the KTRS Employee contribution rate will be 1.25%*
*Beginning July 1, 2015, & thereafter, the KTRS Employee contribution rate will be 2.0%*

KTRS retirees who do not pay a Medicare premium, will be required to contribute to their health insurance benefit by paying an amount equal to (or equivalent) to the Standard Medicare Part B Premium using a phased-in schedule.

**Final status: PASSED**—House Bill 540 passed the House and Senate. Governor Beshear signed this bill on April 13, 2010.

3. **State Contract Preference for KY Resident Bidders:**
   *(sponsored by Sen. Gary Tapp)*

   Senate Bill 45 requires public agencies, including postsecondary institutions, to give Kentucky resident bidders preference over non-residents from states with preference requirements during the contract bidding process. In the event that there is a tie between a competing KY resident bidder and a non-resident from a state that has in-state preference requirements, the KY resident bidder will be awarded the contract. This bill relates to all contracts (including, construction and grants) executed by public agencies.

   Senate Bill 45 also requires public agencies to provide a second preference to the KY Industries for the Blind or any other non-profit corporation that furthers the purposes of Chapter 163 (economic well-being of those with blindness or deafness) during the purchasing of commodities or services.

   **Final status: PASSED**—Senate Bill 45 passed the House on April 15 and the Senate on April 15. Governor Beshear signed this bill on April 26, 2010.

4. **Reverse Auctions in State Contracts:**
   *(sponsored by Sen. Vernie McGaha)*

   Senate Bill 176 allows the use of reverse auctions, a structured competitive bidding process usually less than one hour that takes place via the Internet. Public agencies, including postsecondary education institutions may elect to use reverse auctions in its procurement process for goods and leases. Reverse auctions are not permitted in the awarding of construction contracts.

   **Final status: PASSED**—Senate Bill 176 passed both the House and Senate and was signed by Governor Beshear on April 6, 2010.
5. **Career and Technical Education Pathways for Secondary Students:** *(sponsored by Sen. Jack Westwood)*

_Senate Bill 28_ creates policies for secondary schools to develop career pathways to assist students in developing skills for college readiness and or entry-level careers. The KY Office of Career and Technical Education must collaborate with KCTCS and other entities to ensure that evidence-based models address the needs of at risk students and that career and technical education teachers demonstrate that their teaching methods increase the academic achievement of students.

_Final status: NOT PASSED--_ Senate Bill 28 passed the Senate, but was not considered by the House Education Committee.

6. **Early High School Graduation Program:** *(sponsored by Sen. Ken Winters)*

_Senate Bill 67_ creates a program for high school students to complete their high school curriculum at an accelerated rate. Participating students who complete their studies early will be awarded a certificate that can be used at KCTCS or any KY public university to obtain unconditional admission to KCTCS and conditional admission to a KY public university (subject to existing university academic criteria). This certificate will fund tuition for participating students primarily through SEEK funding that would have otherwise been used for the students through their high school years.

_Final Status: NOT PASSED--_ Senate Bill 67 passed the Senate, but was defeated in the House. The provisions of SB 67 were later attached to HB 109, which was also not passed.

7. **University/KCTCS Capital Project Authorization:** *(sponsored by Rep. Bob Damron)*

_House Bill 39_ authorizes the approval of capital projects funded through non-state funds for public postsecondary institutions even if not specifically authorized by the General Assembly in budget legislation.

_Final Status: NOT PASSED--_ House Bill 39 passed the House, but was not considered by the Senate Appropriations and Revenue Committee.

8. **Compulsory School Attendance:** *(sponsored by Rep. Jeff Greer)*

_House Bill 301_ increases the secondary education dropout age from 16 to 18 years of age on a graduated basis. The legal age for teens to drop out of school will move to 17 years of age, beginning July 1, 2013. The legal age will increase to 18 beginning July 1, 2014. The KY Department of Education will also develop programs to promote student engagement throughout high school. The bill language also encourages the KY Department of Education, KY
Tech and KCTCS to work collaboratively to expand career pathways to keep high school students engaged in their high school studies.

**Final status: NOT PASSED**-- House Bill 301 passed the House, but was not considered by the Senate Appropriations and Revenue Committee.

9. **Transparency of Postsecondary Financial Transactions:**
   *(sponsored by Rep. Johnny Bell)*

   **House Bill 492** requires public agencies to make available certain financial transactions available via the state website. Beginning January 1, 2011, public postsecondary institutions will be required to make the following information available on their institutional websites:

   - Board-approved operating and capital budgets for the current and prior two (2) fiscal years;
   - The institution's audited financial statements for the previous three (3) fiscal years; and
   - Agendas and actions of all meetings of the governing board for the previous three (3) years.

   **Final status: NOT PASSED**--House Bill 492 has had its second reading in the House, but was recommitted to the House Appropriations and Revenue Committee.

**Legislation Affecting the KY State Budget:**


   **House Bill 530** provides the revenue measures to support the House passed version of the 2010-12 state budget. The bill delays the tax deductions typically available for corporations and other business entities. It also includes an acceleration of the payment of taxes owed by corporations.

   **Final status: NOT PASSED**--The House passed HB 530 and the Senate passed its version of the bill which removed most of the provisions included in the House version. The House refused to concur with the Senate’s version and the Senate has refused to recede. A conference committee was appointed of members of both houses in an effort to reach a compromise. No compromise was reached prior to the end of the legislative session.
Executive Branch Recommendation:

House Bill 290 originally included the Governor’s Executive Branch budget recommendation. This recommendation included:

- **Operating Funds**: a 2% reduction in the revised 2010 operating base funding for KCTCS in FY 2011 and no operating funds reduction in FY 2012.

- **Capital Bond Project Funding**: The Executive Branch Recommendation also included bond funding for Owensboro CTC (Adv. Tech, Phase 2) and Jefferson CTC (Carrollton).

- **Corrections Education**: A transfer of funds from KCTCS to the KY Justice Cabinet to support the education of incarcerated students was also included ($5.3 million).

- **Property Authorization**: Authorizations to dispose of property at Madisonville CC and Gateway CTC.

House Budget Version: (amends the Executive Branch recommendation)

House Bill 290 provides the House version of the state budget. The bill provides the following for KCTCS:

- **Operating Funds**: 1.5% reduction in the revised 2010 operating base funds for KCTCS in FY 2011 and a 1.0% reduction in FY 2012. Maintenance and Operations Funds were not included.

- **Capital Bond Project Funding/Jobs for Kentuckians Provision**:
  - Jefferson CTC-Carrollton $12 million
  - Jefferson CTC, Downtown Phase 2 $28.6 million
  - Jefferson CTC Design $1.7 million
  - Madisonville CC Energy and Technology Ctr. $4 million
  - Owensboro CTC (Technology Ctr.) $14 million
  - Maysville CTC Licking Valley $5 million
  - Hazard CTC, Intergenerational Ctr. $15 million

- **Coal Severance Projects**:
  - Owensboro CTC, Hancock County Branch $61,209 FY 10-12 biennium
  - Madisonville CC, Mechatronics $151,000 (FY 11-12)
  - Madisonville CC Training. Brown Badgett $141,000 (FY 10-11)
  - Hazard CTC, KY School of Craft $75,000 (FY 10-11)
• **Corrections Education:** A transfer of funds from KCTCS to the KY Justice Cabinet to support the education of incarcerated students was also included ($5.3 million).

• **Property Authorization:** Authorizations to dispose of property at Madisonville CC, Gateway CTC (Campbell and Downtown Covington) and Jefferson CTC (Downtown and Carrollton).

• **Miscellaneous:**
  - Includes revenue measures outlined HB 530, passed by the House.
  - HJR 69 allows the budget memoranda document to have the force of law.
  - Transfer of Eastern State Hospital property to KCTCS for the new Bluegrass CTC campus
  - Authorization to vacate Bluegrass CTC Cooper Drive as determined and agreed by KCTCS and UK
  - Public Employee Health Coverage Program, standard policy for employees detailed.

**Senate Budget Version: (amends the House recommendation)**

The Senate version of House Bill 290 provides the following for KCTCS:

• **Operating Funds:** 1.4% reduction in the revised 2010 operating base funds for KCTCS in FY 2011 and a 1.0% reduction in FY 2012. This equates to a $5 million cut from 2010 base funding.

• **Maintenance and Operations** funds to support new buildings coming online were not included.

• **Capital Bond Project Funds were not provided.**

• **Coal Severance Projects:**
  - Owensboro CTC, Hancock County Branch $61,209 FY 10-12 biennium
  - Madisonville CC Brown Batgett/Mech $292,000 FY 10-11 biennium
  - Madisonville CC, School Counts $10,000 (FY 10-11)
  - Hazard CTC, KY School of Craft $100,000 (FY 11-12)
  - Hazard CTC, Leslie County $75,000 (FY 10-11)
  - Hazard CTC, Challenger Center $150,000 FY 10-12 biennium
  - Hazard CTC, Univ. Ctr of the Mountains $300,000 FY 10-12 biennium

• **Corrections Education:** A transfer of funds from KCTCS to the KY Justice Cabinet to support the education of incarcerated students was also included ($5.3 million).
• **Property Authorization**: Authorizations to dispose of property at Madisonville CC and Gateway CTC (Campbell and Downtown Covington) and Jefferson CTC (Downtown and Carrollton).

• **Miscellaneous:**
  
  o Transfer of Eastern State Hospital property to KCTCS for the new Bluegrass CTC campus; authorization to construct the LCC Classroom building (2005 General Assembly).

Current status: **NOT PASSED**—the House and the Senate passed separate versions of an Executive Branch budget. However, the House did not concur with the Senate and the Senate refused to recede from its version of the budget. A conference committee of representatives and senators was appointed in an effort to achieve a compromise budget bill. The Conference Committee report was adopted in the Senate, but not in the House. A Free Conference Committee was appointed, but was unable to reach a compromise before the end of the legislative session.

**Note:** Governor Beshear has publicly stated his intent to call a Special Session in May 2010 to give the General Assembly another opportunity to enact an Executive Branch budget.