CALL TO ORDER
KCTCS Board of Regents Chair Bean called to order the meeting of the Kentucky Community and Technical College System Board of Regents at 8:35 a.m. (ET), March 14, 2008. The meeting was held in the Mezzanine Board Room of the KCTCS System Office in Versailles, Kentucky. Chair Bean announced that the press was notified of the meeting on March 6, 2008, and that Hon. J. Campbell Cantrill, KCTCS Associate General Counsel, would serve as parliamentarian.

There being a quorum present, Board business began with the approval of the minutes from the last meeting.

APPROVAL OF MINUTES
MOTION: Ms. Burton moved and Dr. Wise seconded that the December 7, 2007, KCTCS Board of Regents meeting minutes be approved.

VOTE: The motion was approved by unanimous consent.

MOTION: Ms. Read moved and Mr. Cecil seconded that the January 24, 2008, KCTCS Board of Regents special meeting minutes be approved.

VOTE: The motion was approved by unanimous consent.

ADDITIONS OR CHANGES TO THE AGENDA
By unanimous consent, Agenda Item I-1, “Action: Ratification of New Credit Certificate Programs,” was removed from the Consent Agenda.
Chair Bean thanked the meeting hosts – KCTCS President Michael B. McCall and his staff – for their hospitality.

Chair Bean welcomed guests to the meeting. A partial guest list is attached as Attachment A.

Chair Bean welcomed Dr. Sandra L. Cook, KCTCS System Director of Distance Learning Technologies, to the meeting. Dr. Cook introduced Ms. Carolyn Perry, who was participating in the meeting from West Kentucky Community and Technical College using the Wimba Collaboration Suite (Wimba). Wimba is a software package that complements Blackboard and facilitates classes taught online. It includes a live classroom, voice tools, and instant messaging.

The Board talked with Ms. Cook and Ms. Perry about Wimba and the flexibility of the software. It was noted that students enrolling in online classes test their computer’s connectivity at least once week prior to the first class to identify issues that may need resolution before the online class begins. It was further noted that students who are self-disciplined usually are the most successful completers of online coursework.

Ms. Perry is a Spanish Instructor at West Kentucky Community and Technical College in the Division of Humanities, Fine Arts, and Social Sciences. Ms. Perry coordinates foreign languages for the college. She currently teaches three campus Spanish classes and two online Spanish classes. Ms. Perry holds a Master of Business Administration from Thunderbird School of Global Management in Arizona and a Master of Arts in Spanish from Miami University in Oxford, Ohio.

Chair Bean thanked Ms. Perry and Ms. Cook for the demonstration.

Chair Bean announced that the 2008 KCTCS President’s Gala and Benefactors Awards Dinner would be November 1, 2008, in Lexington, Kentucky. He reported that he attended the House of Representatives’ February 7, 2008, Appropriations and Revenue Budget Review Subcommittee on Education hearing with President McCall. KCTCS college presidents also attended the hearing.

Vice Chair Wise provided an overview of the KCTCS Joint Boards Meeting held February 19, 2008. Meeting attendees included members of the KCTCS Board of Regents, the KCTCS Foundation Board, KCTCS college board chairs (including recognized foundation boards), and the KCTCS President’s Leadership Team. Vice Chair Wise reported that legislative attendance at the KCTCS Legislative Receptions was low. Several events were competing for legislators’ attendance along with those of KCTCS. At the events, the necessity of restoring KCTCS funding was emphasized. It was noted that KCTCS staff and the Regents are continuing to talk with legislators about KCTCS initiatives.
KCTCS President Michael B. McCall provided an update on current activities. He thanked the staff for the fine job they did during his absence. Some of the activities and information highlighted included updates on the ARISE 2007-08 initiatives of College and Workforce Readiness, Virtual Learning, and Workforce Competitiveness.

The Board discussed the Virtual Learning Initiative, expressing interest in learning of the number of credit hours in which students enroll in such classes. It also discussed the possibility of outsourcing aspects of the initiative to other colleges and universities in the state. President McCall noted that many colleges already are providing distance learning opportunities for students. He further noted that the Virtual Learning Initiative was intended to generate revenue in a manner similar to the University of Phoenix. The aspects of the Virtual Learning Initiative used to generate revenue would be established through the KCTCS Foundation.

The President’s Report included a demonstration of InformaCast by Mr. Bob Hammonds (System Director for KCTCS Crisis Management, Environmental Health, and Safety) and Ms. Debbie Tichenor (System Office Lead System Support). InformaCast is the electronic notification system selected to inform employees and students by email, instant messaging, PA system, or telephone of emergencies and crises at their respective colleges. One of the reasons for selecting InformaCast is its ability to notify students who live off campus about a crisis. It was noted that nationwide only 28 percent of students are opting to participate in notification systems. To increase participation by KCTCS students, the possibility of incorporating the opt-in process with registration is being explored.

Ms. Margaret Lane, who is chronicling the first 10 years of KCTCS, provided an update on the KCTCS History Project. Ms. Lane was commissioned in October 2006 to coordinate the research and publication project detailing the decade of challenges and successes of KCTCS. The project’s motto is “Collect, Chronicle, and Celebrate.” Since October 2006, a 400-page KCTCS history timeline has been constructed from thousands of documents, web pages, and statistics. Approximately 200 pages of the 10-year history of KCTCS are drafted and will serve as the master document for production of a book entitled Metamorphosis. Each college history has been organized for publication in the book. The 10-year anniversary of KCTCS will be celebrated throughout the summer and fall of 2008.
The KCTCS Board of Regents recessed at 9:53 a.m. (ET) and reconvened at 10:05 a.m. (ET).

Other items highlighted in the President’s Report include the following:

- President’s Leadership Seminar.
- New Horizon’s Conference.
- Bowling Green Technical College Commission on Colleges of the Southern Association of Colleges and Schools (SACS) Candidacy Visit.
- Eastern State Hospital Partnership for the relocation of the Bluegrass Community and Technical College Cooper Drive Campus.
- Dedications of new buildings and other capital projects.
- Letter of Congratulations from the Council on Postsecondary Education (CPE) related to KCTCS efforts to comply with the Kentucky Plan for Equal Opportunities.
- KCTCS Culinary Programs’ exceptional job catering the CPE Postsecondary Legislative Reception.
- Performance Measures.

The performance measures update included information on headcount enrollment, minority enrollment, and diversity. Dr. Christina Whitfield, System Director of Research and Policy, provided a detailed update on student transfer. The update included differentiating between CPE and KCTCS transfer definitions, reporting methodologies, and limitations. It was noted that KCTCS’ broad definition counts transient students and former dual enrollment students as transfers. CPE’s definition of transfer relies on students to identify themselves as transfer students upon entering a four-year institution and on four-year institutions reporting transfers in a timely manner. Transfers to out-of-state institutions are not included in CPE’s calculations. As a result, the top eight receiving institutions of KCTCS transfer students are not included in the CPE definition of transfer because the institutions are not in Kentucky. In addition, issues related to the way in which receiving institutions count KCTCS transfer students’ coursework, including general education and other courses, need to be resolved to reduce the financial burden on students. It was noted that KCTCS asked the legislature for a statewide transfer study to address such issues. The Board suggested that students should be informed of the importance of indicating that they are transfer students.

The President’s Report in its entirety is attached as Attachment B and is posted on the web at http://www.kctcs.edu/organization/board/meetings/
CONSENT AGENDA

RECOMMENDATION: That the following items listed under the KCTCS Board of Regents Consent Agenda be approved:

1. Academic Affairs and Curriculum Committee
   I-1. Action: Ratification of New Credit Certificate Programs. Each of the new credit certificate programs is applicable toward at least one degree program.
   I-3. Action: KCTCS Colleges Candidates for Credentials. For the period of October 18, 2007, through January 22, 2008, there were 1,881 credential requests, including 1,319 certificates; 154 diplomas; 129 associate in arts; 39 associate in science; and 240 associate in applied science.

Chair Bean noted that the items on the Consent Agenda were discussed separately during committee meetings of the KCTCS Board of Regents. He asked whether the Board would like any of the remaining items removed from the Consent Agenda (the personnel actions were removed from the Consent Agenda at the beginning of the Board’s meeting).

VOTE: The Consent Agenda was approved by unanimous consent.

EXECUTIVE COMMITTEE

Executive Committee Vice Chair Wise presented the Executive Committee’s report to the Board of Regents.

ACTION: REVISED MISSION STATEMENTS

Dr. Wise noted that it is the policy of the KCTCS Board of Regents that each KCTCS college accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) and under the jurisdiction of the KCTCS Board of Regents has a statement of purpose approved by the KCTCS Board. College mission statements are to be reviewed annually and submitted to the KCTCS Board of Regents for approval at least once every three years.

Revised Mission Statement for Bowling Green Technical College

RECOMMENDATION: That the KCTCS Board of Regents approve a revised mission statement as presented in the agenda materials for Bowling Green Technical College.

Board approval of the revised mission statement is needed to facilitate the college’s application for membership to SACS. The Senior Leadership Team of Bowling Green Technical College recommended a revised mission statement on January 24, 2008. The Faculty Senate of Bowling Green Technical College recommended a revised mission statement on February 7, 2008. The Board of Directors of Bowling Green Technical College endorsed the revised mission statement on February 28, 2008.

MOTION: On behalf of the Executive Committee, Dr. Wise moved that the KCTCS Board of Regents approve a revised mission statement as presented in the agenda materials for Bowling Green Technical College.

VOTE: The motion was approved unanimously.
Revised Mission Statement for Jefferson Community and Technical College

RECOMMENDATION:  That the KCTCS Board of Regents approve a revised mission statement as presented in the agenda materials for Jefferson Community and Technical College.

The College Quality Council of Jefferson Community and Technical College recommended a revised mission statement on September 28, 2007. The President’s Staff of Jefferson Community and Technical College recommended a revised mission statement on November 1, 2007. The Board of Directors of Jefferson Community and Technical College endorsed the revised mission statement on November 13, 2007. It was noted that including the specific goals representing core institutional objectives in the mission statement is useful in the accreditation process. While the goals could be a separate document, the college prefers that the goals be included in the core mission statement document.

MOTION:  On behalf of the Executive Committee, Dr. Wise moved that that the KCTCS Board of Regents approve a revised mission statement as presented in the agenda materials for Jefferson Community and Technical College.

VOTE:  The motion was approved unanimously.

INFORMATION:  KCTCS BOARD OF REGENTS 2009 REGULAR MEETING CALENDAR

Dr. Wise noted that regents were asked in advance of the meeting to review their schedules regarding the proposed 2009 KCTCS Board of Regents Regular Meeting Calendar, which does not conflict with federal holidays. Regents were asked if there were conflicts with the proposed calendar that included the following dates:

- March 12-13, 2009
- June 11-12, 2009
- September 24-25, 2009
- December 3-4, 2009

Dr. Wise noted that the Board would vote on the proposed 2009 regular meeting calendar at the June 13, 2008, meeting.
Dr. Wise called attention to documents related to the legislative update that were distributed at the meeting, which include:

- KCTCS Summary of Legislation.
- House Bill 104, relating to staggering members’ terms for four local college boards of directors (Bluegrass Community and Technical College, Bowling Green Technical College, Gateway Community and Technical College, and West Kentucky Community and Technical College).
- House Bill 622, relating to assigning the East Kentucky Science Center (on the campus of Big Sandy Community and Technical College) to KCTCS. It would create a new section of KRS Chapter 164 directing KCTCS to operate the East Kentucky Science Center and Planetarium.
- House Concurrent Resolution 166, directing the Legislative Research Commission to conduct a comprehensive statewide study of postsecondary education student transfer. The resolution specifies that study is to be completed July 1, 2009.
- Summary comparing the Executive Branch Budget Recommendation, the House of Representatives biennial budget bill, and the KCTCS biennial request.

Dr. Wise noted that House Bills 104 and 622 are part of the KCTCS Legislative Agenda. He further noted that if the East Kentucky Science Center is transferred to KCTCS, then the operating funding would accompany the transfer.

Dr. Wise noted that House Bill 406 (which is the 2008-10 Biennial Budget Bill) restores KCTCS’ base operating budget to the 2007-08 level minus the 3 percent budget reduction mandated by the Governor in January 2008. The Governor’s recommendation included a 12 percent reduction of KCTCS’ 2006-08 base budget. It was noted that CPE has yet to consider the Board’s tuition request approved at the January 24, 2008, KCTCS Board of Regents special meeting.

In regard to capital projects, neither the Governor’s proposed budget nor the House version of the 2008-10 biennial budget includes maintenance and operations (M&O) funding to open KCTCS buildings coming online during the 2008-10 biennium. President McCall noted that at a legislative hearing legislators were told about the lack of M&O funds for the KCTCS buildings scheduled to open in the 2008-10 biennium. At the hearing, legislators also were told that the buildings would remain closed if M&O funding was not appropriated for them.
Academic Affairs and Curriculum Committee Vice Chair Callan presented the committee’s report to the Board of Regents.

**ACTION:** NEW PROGRAM PROPOSALS

**RECOMMENDATION:** That the KCTCS Board of Regents approve an Associate in Applied Science (AAS) in Medical Information Technology with an option in Administrative for Bowling Green Technical College to be implemented in fall 2008.

Eight KCTCS colleges presently have this degree, and Bowling Green Technical College presently offers diplomas in Medical Information Technology. Students enrolled in the degree or diploma programs are required to do an internship or cooperative experience in a medical office environment. No additional funding is required for implementing the 65-67 credit hour Medical Information Technology program. KCTCS does not have an articulation or transfer degree specific to Medical Information Technology. Murray State and Western Kentucky Universities do have a completer degree whereby a student can complete a baccalaureate degree.

Graduates prepare medical records and reports, maintain files, order supplies, perform accounting procedures, work with medical insurance and coding, and receive patients in a variety of health care settings. Support for the proposed program is excellent, as are local employment prospects for graduates. Opportunities in this field are favorable due to expanding medical facilities in the Bowling Green area and an increasing job market. Salaries vary a great deal, reflecting differences in skill, experience, and level of responsibility.

**MOTION:** On behalf of the Academic Affairs and Curriculum Committee, Mr. Callan moved that KCTCS Board of Regents approve an Associate in Applied Science (AAS) in Medical Information Technology with an option in Administrative for Bowling Green Technical College to be implemented in fall 2008.

**VOTE:** The motion was approved unanimously.
AAS in Criminal Justice for West Kentucky Community and Technical College

RECOMMENDATION: That the KCTCS Board of Regents approve an Associate in Applied Science (AAS) in Criminal Justice with an option in Criminal Justice for West Kentucky Community and Technical College to be implemented in fall 2008.

Ten KCTCS colleges presently have this degree. The 60-64 credit hour Criminal Justice program prepares students for entry into the field of police work and related occupations. Criminal justice vocations have evolved from jobs with minimal requirements to jobs requiring complex knowledge and skills. Graduates may seek job opportunities on the federal, state, county, and municipal levels. With experience, graduates may move into administration or supervisory positions in corrections, security, or law enforcement. The average wage of criminal justice graduates is $43,500 or higher. No additional funding is required for implementation. West Kentucky Community and Technical College has the resources to implement the program.

KCTCS has an articulation agreement with the University of Louisville (BS Administration of Justice). The agreement is for the Law Enforcement Option, but the course work for both the Law Enforcement and Criminal Justice options is the same with the exception of one course - CJ 215. It was noted that work toward an articulation agreement with Eastern Kentucky University may be pursued in the future.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Mr. Callan moved that the KCTCS Board of Regents approve an Associate in Applied Science (AAS) in Criminal Justice with an option in Criminal Justice for West Kentucky Community and Technical College to be implemented in fall 2008.

VOTE: The motion was approved unanimously.

ACTION: HONORARY DEGREE CANDIDATE AT BIG SANDY COMMUNITY AND TECHNICAL COLLEGE

RECOMMENDATION: That the KCTCS Board of Regents approve the awarding of an honorary associate degree in humane letters to former Governor Paul E. Patton, as requested by Big Sandy Community and Technical College President George Edwards on behalf of the local college and its board of directors. Governor Patton has contributed significantly to the nation, the Commonwealth of Kentucky, the Kentucky Community and Technical College System, Big Sandy Community and Technical College, and the Big Sandy community over the course of his lifetime.
KRS 164.350 (1) (e) specifies that the KCTCS Board of Regents may “grant
diplomas and confer degrees upon the recommendation of the president and
faculty.” In May 2003, the KCTCS Board of Regents approved Policy 4.17 – Policy
on Honorary Degrees, which “authorizes the individual colleges to award honorary
associate degrees in humane letters (honoris causa) to individuals who have
contributed significantly to the awarding college or KCTCS.”

The Big Sandy Community and Technical College Board of Directors as well as the
college Honorary Degree Committee support awarding an honorary associate degree
in humane letters to former Governor Paul E. Patton, who currently resides in
Pikeville, Kentucky. In addition to serving the state as Governor, Mr. Patton has
served Kentucky in various positions and activities, including Co-Chair of the
Appalachian Regional Commission, Lieutenant Governor of Kentucky, Secretary of
Economic Development, Deputy State Transportation Secretary, and as a member of
the Job’s for America’s Graduates Board. Governor Patton has accomplished much
to improve the lives of all Kentuckians. Now retired, Governor Patton continues to
be active in the community in promoting economic development and educational
improvement.

Governor Patton has contributed significantly to the nation, the Commonwealth of
Kentucky, the Kentucky Community and Technical College System, Big Sandy
Community and Technical College, and the Big Sandy community over the course
of his lifetime. He is credited with the vision to implement postsecondary education
reform in Kentucky, which included the passage of House Bill 1 in 1997, creating
the Kentucky Community and Technical College System (KCTCS). Governor
Patton has unselfishly donated his time, expertise, and resources to ensure the
success of many community projects as well as promoted the value of education his
total life.

MOTION: On behalf of the Academic Affairs and Curriculum Committee,
Mr. Callan moved that the KCTCS Board of Regents approve the awarding of an
honorary associate degree in humane letters to former Governor Paul E. Patton, as
requested by Big Sandy Community and Technical College President George
Edwards on behalf of the local college and its board of directors. Governor Patton
has contributed significantly to the nation, the Commonwealth of Kentucky, the
Kentucky Community and Technical College System, Big Sandy Community and
Technical College, and the Big Sandy community over the course of his lifetime.

VOTE: The motion was approved unanimously.

The Board noted that Governor Patton’s legacy is education and that he is known as
the “Education Governor.” It was suggested that KCTCS honor Governor Patton
beyond the honorary degree. It was noted that a tribute to Governor Patton is being
incorporated into the KCTCS 10-year anniversary celebrations.
Mr. Callan reported that Bowling Green Technical College hosted a Commission on Colleges of the Southern Association of Colleges and Schools (SACS) visiting committee related to their application for membership. The site visit for the college went very well. It was noted that the visit was a milestone for the System in that Bowling Green is the last of the stand alone technical colleges to seek accreditation with SACS.

Mr. Callan noted that the committee received an update on the development of a Memorandum of Understanding (MOU) related to Student Information Reports. The MOU will establish guidelines for the exchange of student information reports to support KCTCS student transfer to four-year institutions. One of the key barriers KCTCS students perceive regarding transfer, as identified in the 2004 Identifying Barriers to College Student Transfer Study conducted in partnership by CPE and KCTCS, is a lack of student academic planning, preparation, and knowledge about transfer, which limits their success in the transfer process. The development of the MOU represents an opportunity for KCTCS to demonstrate leadership in addressing one of Kentucky’s key barriers to transfer by creating a systematic process for providing student information reports.

Other items included in the transfer update include:

- KCTCS AAS in Construction Technology to Northern Kentucky University (NKU) BS in Construction Management. This agreement provides for the transfer of credits between KCTCS and NKU, including general education as well as courses applicable to the major.
- Eastern Kentucky University (EKU) Course to KCTCS AAS in Human Services. This agreement provides for the transfer of credits between KCTCS and EKU for SWK 100: Food Benefits (or its equivalent), which is delivered in collaboration with the Kentucky Cabinet for Health and Family Services, as a technical elective.
- KCTCS/Georgetown College Transfer Partnership. This agreement provides a framework for enhancing transfer opportunities from KCTCS to Georgetown College. It formally establishes the duties and responsibilities of the Georgetown College/KCTCS Transfer Coordinator and enhances the opportunities for KCTCS students to participate in the KCTCS/Georgetown College Oxford Scholars Program.

Mr. Callan reported that the KCTCS 2007 Degree Program Eligibility Report is an annual assessment developed by the Council on Postsecondary Education (CPE) that describes institutional success in implementing strategies to achieve the objectives of The Kentucky Plan for Equal Opportunities. The assessment is part of CPE’s monitoring of progress under The 1997-2002 Kentucky Plan for Equal Opportunities, which promotes compliance with Title VI of the federal Civil Rights Act of 1964. The assessment was conducted for the 2006-07 fiscal year, which used fall 2006 student enrollment data and November 2006 employment data to evaluate the level of compliance with the four (4) equal opportunity objectives for which KCTCS colleges are responsible. Compliance with the four objectives determined degree program eligibility status for calendar year 2008.
Based on the level of compliance with the four (4) objectives, CPE assigns colleges one (1) of three (3) degree program eligibility status categories, as follows:

- “Automatic eligibility” status equals continuous progress in at least 3 of 4 objectives.
- “Quantitative waiver” eligibility status equals continuous progress in 2 of 4 objectives.
- “Qualitative waiver” eligibility status equals continuous progress in 0 or 1 of 4 objectives.

The CPE 2006-07 compliance data indicate that 15 KCTCS colleges have achieved or made continuous progress in at least three (3) of four (4) objectives and, therefore, achieved a status of “automatic eligibility.” Of the 15 colleges achieving automatic eligibility, eleven (11) achieved four (4) of four (4) objectives. One college, Southeast Kentucky Community and Technical College, achieved zero (0) of four (4) objectives and is, therefore, eligible to apply for a “qualitative waiver.” However, according to an unofficial snapshot based on Academic Year 2007-08, Southeast Kentucky Community and Technical College has made continuous progress in three (3) of four (4) objectives and now has an unofficial program eligibility status of “automatic eligibility” for Calendar Year 2009.

**RECESS**

The KCTCS Board of Regents recessed at 11:08 a.m. (ET) and reconvened at 11:20 a.m. (ET).

**EFFICIENCY, EFFECTIVENESS, AND ACCOUNTABILITY COMMITTEE**

Efficiency, Effectiveness, and Accountability Committee Chair Read presented the committee’s report to the Board of Regents.

**INFORMATION:**

KCTCS STRATEGIC PLAN 2010-16

Ms. Read reported that the EEA Committee is a Committee of the Whole that focuses on issues related to the System’s performance and strategic planning. The committee meets annually. At its March 13, 2008, meeting, the committee began discussion of the *KCTCS Strategic Plan 2010-16*. In the first 10 years following the passage of the Kentucky Postsecondary Education Improvement Act of 1997, KCTCS has made tremendous strides toward achieving its vision to be the best community and technical college system in the nation.

To guide the review and aid in the development of the *KCTCS Strategic Plan 2010-16*, KCTCS, as an organization, is embracing the *Appreciative Inquiry* (AI) process. *Appreciative Inquiry* takes advantage of the inclusive planning
processes that have been in place since the KCTCS Board of Regents adopted the System’s first strategic plan in October 1999. Through discussion of the book *Now, Discover Your Strengths* and the results of Regents’ individual StrengthsFinder® Profile, Regents gained a better understanding of AI’s usefulness as a strategic planning and visioning tool. They also learned about their individual strengths and how to use their strengths to advance the planning process. As a group, the Board’s top strengths were learner, responsibility, belief, consistency, achiever, activator, and significance.

Results of a “Push-Pull Exercise” identified strengths already exhibited toward achieving the *KCTCS Mission* and the strengths needed to continue progress toward mission achievement. Some of the Board’s governing strengths included courage, ability to unify, communication, collegiality, decisiveness, belief and commitment to the *KCTCS Mission*, engagement in issues and dedication to learning about issues, and pride. Governing strengths identified as being needed for the next level included leveraging the strengths of the statewide System, balance between the number of working and retired Board members, and connecting with constituents. Current strengths of the System that were identified included innovation, leadership, resources, vision, respect, commitment, ability to unify, consistency, and responsiveness. Key issues identified as being needed to push KCTCS to the next level include money; transferability; proven value to students and the Commonwealth; and changing the image of the students, faculty, staff, and partners.

The committee began discussing the possibility of modifying the *KCTCS Mission, Vision, and Values*. It was decided that another Board workshop was needed to continue that discussion.

**FINANCE, TECHNOLOGY, AND HUMAN RESOURCES COMMITTEE**

Finance, Technology, and Human Resources Committee Chair Zawacki presented the committee’s report to the Board of Regents.

**ACTION: RATIFICATION OF PERSONNEL ACTIONS**

RECOMMENDATION: That the KCTCS Board of Regents ratify the personnel actions listed in the revised agenda item dated March 13, 2008.

Mr. Zawacki called attention to a revised Personnel Action List distributed at the meeting. He noted that the revision included the addition of Natalie Gibson as System Director of Cultural Diversity effective January 15, 2008. The actions are consistent with existing KCTCS Human Resource policies.

MOTION: On behalf of the Finance, Technology, and Human Resources Committee, Mr. Zawacki moved that the KCTCS Board of Regents ratify the personnel actions listed in the revised agenda item dated March 13, 2008.

VOTE: The motion was approved unanimously.
RECOMMENDATION: That the KCTCS Board of Regents approve the proposed request (see Attachment C) for matching state funds from the Workforce Development/Transfer Program Endowment Pool and that any such funding received be administered in accordance with Council on Postsecondary Education guidelines.

Mr. Zawacki reported that the 2006 General Assembly appropriated $300,000 of non-recurring funds in 2006-07 and $1.2 million of recurring funds in 2007-08 to the Council on Postsecondary Education for the 2006-08 Workforce Development/Transfer Program for endowment and workforce development/transfer funding. The program provides funding for faculty and staff positions, student scholarships, and infrastructure to support workforce education and transfer.

In fiscal year 2006-07, the KCTCS Board of Regents approved $300,000 in matching funds, creating endowment funding of $600,000. An additional $300,000 of the $1.2 million endowment pool is available in 2007-08 to be matched dollar-for-dollar by KCTCS with funds raised from private sources. These funds are non-recurring but will be added, along with matching private funds, to KCTCS endowments (including those held by officially recognized foundations participating in the CommonFund) to provide a perpetual source of funding.

KCTCS dollar-for-dollar matching funds for the Workforce Development/Transfer Program comply with Council on Postsecondary Education requirements and legislative mandates. In accordance with guidelines established by CPE, the KCTCS Board of Regents must demonstrate that it has exercised its primary responsibility over the Workforce Endowment Match Program by acknowledging its intent to submit a request for matching state funds and that the funds will be administered in accordance with CPE guidelines. Suggested matching funds for $200,000 of the $300,000 available funds are listed on Attachment C.

MOTION: On behalf of the Finance, Technology, and Human Resources Committee, Mr. Zawacki moved that the KCTCS Board of Regents approve the proposed request (see Attachment C) for matching state funds from the Workforce Development/Transfer Program Endowment Pool and that any such funding received be administered in accordance with Council on Postsecondary Education guidelines.

VOTE: The motion was approved unanimously.
Mr. Zawacki reported that the KCTCS Board of Regents discussion of budget scenarios is necessary to provide guidance to staff in the development of a proposed 2008-09 budget for consideration at the June 13, 2008, Board of Regents meeting.

On January 4, 2008, Governor Steve Beshear issued an Executive Order implementing a 3 percent reduction, almost $7 million, in the 2007-08 KCTCS state appropriation (as well as the state’s universities). The 2008-10 Executive Budget Recommendation introduced January 29, 2008, included another 12 percent reduction in the KCTCS state appropriation base with no recommended increase in 2009-10. The House of Representatives is now considering the 2008-10 biennial budget. Updated information based on the House version of the biennial budget was distributed at the meeting.

Neither the Executive Budget Recommendation nor the House version of the biennial budget included maintenance and operations (M&O) funds for 15 new facilities coming online during the 2008-10 biennium. The buildings scheduled to open during the 2008-10 biennium will remain closed if maintenance and operation funding is not appropriated. Without M&O funding, it was suggested that the only funds to be spent on the new facilities (that cost the Commonwealth $248 million to construct) would be for chains and locks as directed by the Board of Regents.

It was noted that budget shortfalls will have an immediate impact on the ability of KCTCS to address the mandates and goals of House Bill 1, primarily in the following three areas: 1) Programs, 2) Personnel, and 3) Services.

1. **Programs.** The focus will be on programs to address the business community in the areas of high wage and high growth programs. Every program offered will be reviewed to consider reduction or elimination. Enrollment caps will need to be put in place in some programs. Fewer classes will be offered for students, resulting in less access and delays in completion of credentials.

2. **Personnel.** The largest part of the KCTCS budget is dedicated to personnel, who will be impacted by a budget reduction. No new positions will be authorized. The number of full-time faculty and staff will be reduced. Part-time faculty also will be reduced. Only those positions considered to be mission-critical will be filled, but on a limited basis.

3. **Services.** Services currently offered will be reduced or eliminated. Needed maintenance and technology upgrades will be deferred. Tutoring and other student assistance programs with be curtailed; and a reduction in hours of services will occur, weekend and evenings in particular.
Mr. Zawacki noted that the committee discussed various components of the annual budget, including reallocation strategies, fixed cost increases in employee benefits and utilities, postemployment benefits costs, employee compensation increases, and tuition rate increases. Reallocation to reduce costs occurs on a continuous basis during the annual budget development process. Further budget reductions would require massive cuts in programs, faculty, and staff along with increased tuition.

Mr. Zawacki reported that the committee discussed KCTCS employee compensation issues. Systemwide, each 1.0 percent salary increase costs approximately $2.1 million. The cost of faculty promotions in 2008-09 will be approximately $1.1 million. Compliance with the Governmental Accounting Standards Board (GASB) Statement 45, “Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions” requires the recognition of an annual required contribution of $18.3 million for KCTCS employees participating in 403(b) retirement programs who are or will be eligible after retirement for health insurance coverage provided by KCTCS. The current KCTCS budget includes approximately $2.0 million, leaving a need for an additional $16.3 million annually to fund this obligation. The Board must determine compensation increases (salary, benefits, and performance bonuses) for KCTCS faculty and staff as well as decide whether to continue funding the nonrecurring merit bonus pool that rewards high performing faculty and staff in all personnel systems.

It was noted that concern has been expressed to CPE at its delay in considering the Board’s January 24, 2008, tuition request. CPE will hold a special meeting in April to discuss plans for 2008-09 tuition increases. CPE did not provide parameters for the institutions to use in developing tuition proposals for fiscal year 2008-09. Each $1 increase in the KCTCS tuition per credit hour rate for Kentucky residents (with corresponding rate increases for students from out-of-state) will produce approximately $1.25 million in new tuition revenue. It is estimated that to completely replace the $32 million state appropriation lost based on the Governor’s budget recommendation for KCTCS would require a tuition rate increase of $27 per credit hour beyond the original 2007-08 level of $115 per credit hour. However, if the House version of the biennial budget is approved, a $6 increase ($4 recommended in January 2008 plus $2 more) would bring the KCTCS funding level to where it began fiscal year 2007-08.

The Board noted that getting back to previous funding levels is not good enough because of increases in fixed costs (like employee benefits and utilities), the $16 million funding shortfall resulting from GASB 45, and inflation in general. Staff will be reviewing budgets to ensure funds are being spent efficiently.
Mr. Zawacki asked President McCall to update the Board on KCTCS benefits, including fiscal year 2007-08 costs associated with the three personnel systems administered by KCTCS. The goal of the Board has been to encourage employees in the University of Kentucky and 151B/18A personnel systems to opt into the KCTCS personnel system. As of February 1, 2008, KCTCS employed 4,443 full-time employees. Of that number, 3,876 (86.2 percent) were under the KCTCS personnel system; 387 (8.7 percent) were under the University of Kentucky personnel system; and 180 (4.1 percent) were under the 151B/18A personnel system. The employees are classified into one of seven employment status categories.

Benefits KCTCS provides to employees include:

- Health insurance (active and retired employees).
- Retirement (Approximately 3,200 employees participate in the 403(b) retirement system, and approximately 1,300 employees participate in the Kentucky Employee Retirement System (KERS)/Kentucky Teachers Retirement System (KTRS). Employee participation in the KERS/KTRS has limited or no impact for KCTCS.).
- FICA.
- Term life/Accidental death and dismemberment.
- Long term disability/Employee assistance.
- Workers compensation.
- Unemployment insurance.
- Tuition waivers.

KCTCS is a member of the state’s insurance pool and does not have control over copayments. The total cost of benefits paid by KCTCS is $77.8 million. Of that amount, 86 percent ($66.59 million) are spent on KCTCS personnel system benefits. The cost of benefits for KCTCS employees choosing to remain in the UK personnel system and the 151B/18A personnel system is $7.93 million (10 percent of the total benefits paid) and $3.28 million (4 percent of the total benefits paid), respectively. By 2020, benefits for the KCTCS personnel system are projected to be more than $100 million with increases for the other two personnel systems remaining under $20 million.

**ACTION:**

**2008-09 KCTCS ANNUAL BUDGET SPECIAL MEETING**

**RECOMMENDATION:** That the KCTCS Board of Regents discuss and/or act on the 2008-09 KCTCS annual budget issues at a special meeting without convening the Finance, Technology, and Human Resources Committee if a special meeting becomes necessary related to the development of the 2008-09 KCTCS annual budget.

Mr. Zawacki reported that after the 2008 Regular Session of the Kentucky General Assembly adjourns, it is anticipated that a special meeting will be needed to provide further guidance to staff related to the development of the following components of the 2008-09 KCTCS annual budget:

1) Possible recurring budget reductions.
2) Fixed cost increases in employee benefits and utilities.
3) Employee compensation increases.
4) Tuition rate increases.
KRS 61.823 establishes the guidelines for special and emergency meetings and mandates that discussions and action at such meetings be limited to items listed on the agenda in the notice. As such, the special meeting agenda would be limited to items related to developing the 2008-09 KCTCS annual budget proposal. Section 10.2.2 of the KCTCS Board of Regents Bylaws establishes the KCTCS Board’s Finance, Technology, and Human Resources Committee as an advisory committee that recommends action on policies related to finance.

MOTION: On behalf of the Finance, Technology, and Human Resources Committee, Mr. Zawacki moved that the KCTCS Board of Regents discuss and/or act on the 2008-09 KCTCS annual budget issues at a special meeting without convening the Finance, Technology, and Human Resources Committee if a special meeting becomes necessary related to the development of the 2008-09 KCTCS annual budget.

VOTE: The motion was approved unanimously.

UPDATE: KCTCS QUARTERLY FINANCIAL REPORT

Mr. Zawacki noted that information for the second quarter of fiscal year 2007-08, which ended December 31, 2007, was derived from the Administrative Financial System. The Statement of Revenues and Expenditures for the second quarter reflects unaudited actual program and operational expenditures compared to the 2007-08 budget approved by the KCTCS Board of Regents June 15, 2007. For the second quarter, total revenues amount to $424 million, 64 percent of the budgeted revenue and appropriated funds. Current fund expenditures and budget reserve through the fourth quarter of the fiscal year amount to $313 million, 47 percent of the expenditures budgeted for the year. Revenue and expenditure highlights include:

- Revenue and expenditure data do not reflect any of the budget reductions because the reduction was announced after the second quarter ended.
- Tuition revenue reflects preregistration for spring semester enrollment.
- Expenditure categories are at or below 50 percent except Student Financial Aid, which reflects enrollment growth and increased fall tuition revenue.

The Statement of Net Assets reflects the unaudited overall financial position of the System and includes assets, liabilities, and net assets for the year.

UPDATE: FULFILLING THE PROMISE CAMPAIGN

Mr. Zawacki updated the Board on the Fulfilling the Promise Campaign. A full report was distributed at the meeting. As of March 7, 2008, the total number of gifts and pledges recorded is 22,278. The Fulfilling the Promise Campaign total is $82,735,209. Ten colleges and the System Office are actively engaged in the campaign. Five colleges have celebrated campaign closures, including Ashland Community and Technical College, Hazard Community and Technical College, Henderson Community College, Owensboro Community and Technical College, and Somerset Community College.
Lead gifts since the December 7, 2007, KCTCS Board of Regents meeting include:

- Anonymous gift of $1 million to Elizabethtown Community and Technical College to provide support to the college’s allied health programs.
- University of Kentucky gift of $1 million to West Kentucky Community and Technical College to support the research wing on the new Emerging Technologies Building.
- Peggy Paxton’s commitment of $600,000 to West Kentucky Community and Technical College to support the research wing on the new Emerging Technologies Building.
- City of Paducah gift of property valued at $338,500 to West Kentucky Community and Technical College to house the School for the Arts.
- Anonymous gift of $100,000 to Madisonville Community College to support the college’s Learning Resource Center.
- City of Maysville pledge of $100,000 to Maysville Community and Technical College for walking trails and arboretum.

**UPDATE: TECHNOLOGY SOLUTIONS**

Mr. Zawacki provided an update on Technology Solutions. Highlights of the update follow.

- **Blackboard Spring 2008.** For spring 2008, KCTCS faculty members using Blackboard for complete online delivery, hybrid/blended, and web-enhanced in-person preliminarily reached over 2,700, up from just over 2,300 in spring 2007. This represents an 18 percent increase from spring 2007 to spring 2008. Enrollment is up 23 percent from last spring and totals 71,000 enrollments.
- **Distance Learning Technology Training Offerings Spring 2008.** Blackboard and other distance learning technology training are scheduled monthly via various delivery methods, including the KCTCS System Office, the colleges, and webinars. Two training offerings for college faculty and staff include SoftChalk and LiveClass/VoiceTools.
- **KCTCS Interactive Digital Center (IDC) Coal Miner Training Application for the Kentucky Coal Academy.** The IDC completed an interactive 3D application to support coal miner training in the area of self-contained self-rescuers, which is an essential piece of safety equipment. The interactive training application provides realistic 3D models that allow the user to interact with the CSE SR-100 Self-Rescuer. The project is typical of the types of training applications that the KCTCS Interactive Digital Center will provide in the future.
- **KY Learning Depot – A Learning Content Repository.** The KY Learning Depot workgroups, including KCTCS, continue to advance toward a Kentucky learning content repository, officially named the “KY Learning Depot.” A learning content object might be simple images, documents, or media files; or they can be lessons, groups of lessons, or entire courses.
Council on Postsecondary Education (CPE) College Access – Project Graduate and Adult Education Summit. Project Graduate is sponsoring an Adult Education Summit to support the goal of the Kentucky Adult Learner Initiative.

PeopleSoft Server Upgrades Completed. Cedarcrestone, the company that hosts KCTCS PeopleSoft Student, Human Resources, and Financial Systems, completed hardware additions to the KCTCS infrastructure in mid December. In spring 2008, Technology Solutions staff in conjunction with Cedarcrestone will upgrade the software architecture to further enhance the online experience of students, faculty, and staff.

NEXT MEETING Chair Bean announced that the next regular meeting of the KCTCS Board of Regents would be June 13, 2008, at Big Sandy Community and Technical College, Prestonsburg, Kentucky.

ADJOURNMENT Ms. Burton moved that the meeting adjourn. Mr. Cecil seconded the motion.

VOTE: The motion was approved unanimously, and the meeting adjourned at 12:12 p.m. (ET).

6/13/08
Date Approved by the KCTCS Board of Regents
Richard A. Bean, Chair
KCTCS Board of Regents

Johnna Reeder, Secretary
KCTCS Board of Regents

Michael B. McCall, Ed.D.
KCTCS President
KCTCS Board of Regents
Meeting Guests – March 14, 2008

**President’s Cabinet**
Dr. Michael B. McCall, President
Dr. Keith W. Bird
Dr. Jay K. Box
Mr. Timothy R. Burcham
Dr. Gwendolyn G. Joseph
Ms. Beth R. Hilliard
Mr. J. Kenneth Walker

**System Office**
Hon. J. Campbell Cantrill
Ms. Sandy Cook
Hon. Lori Davis
Ms. Terri Giltner
Ms. Billie Hardin
Dr. Joan Lucas
Dr. Gloria McCall
Dr. Christina Whitfield
Ms. Jamie Williams

**West Kentucky Community and Technical College**
Dr. Tena Payne

**Other Guests**
Mr. Art Jester, *Lexington Herald*
The following information provides updates on President McCall’s annual leadership initiative, ARISE 2007-08.

COLLEGE AND WORKFORCE READINESS

All colleges are providing monthly reports describing the work that they are doing with local school districts. All colleges have met with local school districts to share information on college and workforce readiness initiatives. Examples of initiatives cited by the presidents include expanding dual credit opportunities, creating a collegiate high school on campus, curriculum alignment, and focusing on collaborative math and STEM programs.

KCTCS staff met with an ACT Policy Advisor from the Kentucky Department of Education’s (KDE) Office of Assessment to discuss follow-up activities from the ACT workshops that were held at five KCTCS colleges, which included a presentation of KCTCS and College and Workforce Readiness. The follow-up activities will include creating a video program in collaboration with KET and CPE to inform parents of middle and high school students about ACT’s Educational Planning and Assessment System (EPAS) and a four-year educational plan; developing workshops with faculty from both secondary and postsecondary education to address curriculum standards and alignment; and identifying ways to help postsecondary administrators, teachers, and counselors understand the importance of the EPAS.

On March 31, 2008, the Chancellor’s Office will sponsor a one-day showcase event for KCTCS presidents and their leadership teams on effective and emerging practices, programs, and intervention strategies designed to promote college and workforce readiness. Staff from the Community College System of New York (CUNY) and Jobs for the Future (JFF) will showcase their successful programs. KDE, ACT, KCTCS staff, and other speakers will present a panel discussion and share reports and updates.

Discussions are also underway with KDE to develop STEM on-line modularized blended courses to be available for dual credit students in collaboration with KDE and with the universities for transfer. Courses identified to date are in Math and Geographic Information Systems (GIS).
The KCTCS College and Workforce Readiness Workgroup met on March 4, 2008, to review reports from their assigned subgroups in response to college readiness, intervention strategies, and developmental education recommendations. These subgroups have been asked to identify partnership opportunities for colleges and high schools, area technology centers, and universities; identify professional development needs for faculty and staff which will facilitate student success, review current “best practices” for student success and access at KCTCS colleges; identify administrative, programmatic, and curricular solutions for improving student readiness; and identify methods of leveraging resources across institutional areas or academic programs.

**VIRTUAL LEARNING**

**Six Proposals Accepted**
Six proposals were selected for further development for the projects requested in the VLI Round 1 RFP. The Lead Colleges and their projects are:

**PROGRAMS**
- Project 1 (Business Administration), Elizabethtown;
- Project 2 (Information Technology), Hazard;

**General Education Support Courses**
- Project 3 (Oral Communication and Writing), Somerset;
- Project 4 (Computer Literacy and Mathematics), Jefferson;
- Project 5 (Science), Hopkinsville; and
- Project 6 (Social Interaction/Heritage/Humanities/Foreign Language), West Kentucky.

During the second week of January, the six Lead College presidents and their Project Development Teams participated in individual conference calls with members of the evaluation team to review the critiques of the proposals. The Lead Colleges submitted revised proposals clarifying questions raised by the evaluators and adjusting development and delivery budgets appropriately. Each Lead College received a development budget to help cover the cost for developing the courses into modules.

**Development Team Workshop**
On January 31 and February 1, the Project Development Teams from each college participated in a workshop at the System Office. The hands on workshop, titled “VLI Phase II, Moving from Proposal to Development,” helped the colleges determine staffing plans, apply the instructional compensation model, and develop modules from parent courses. Each team left the workshop with at least one module completely developed. The teams were also introduced to Tyler Steben from XanEdu publishing, which specializes in online, elearning materials. XanEdu is one of three publishing companies being invited to work with project teams in the development of modularized, online course materials so that VLI students will not have to purchase textbooks.

**Central Services Team**
Central Services continues to make progress on developing the online student services needed to support a typical VLI student. The new PeopleSoft interface for VLI is being tested. The interface includes an express application process, an automatic VLI student follow-up process for colleges, the setup and scheduling of VLI modules, and an interface for Tier 1 help desk support. Also, a plan is being developed by Human Resources that will help recruit adjunct instructors/facilitators for VLI.
WORKFORCE COMPETITIVENESS

The Workforce Competitiveness Initiative (WCI) currently involves four colleges (Group 1) who are being counseled on-site by representatives from The Clements Group. The colleges are currently working on confirming industry penetration areas by reviewing local business and industry community profiles (sectors, employees, payroll, and number of establishments). The colleges will focus their industry penetration efforts over the next 12 to 18 months primarily on manufacturing (including supply chain and logistics) and energy. For the purpose of generating revenue, the colleges are focusing over the next 12 months on safety and regulatory training, supervisory and management training, and professional licensure.

To implement the WCI, each college will establish the following teams:

Action Teams
To enhance success in the three primary focus areas, each of the college action teams will collaborate with the System to:

- Inventory the top current curriculum, class offerings, and solutions as well as those that are in development.
- Collaborate in mapping credit and non-credit program areas and certificates as needed.
- Document each college’s top three best practices (Challenge/Solution/CED Impact)
- Confirm recent past customer and the current sales pipeline (prospects, qualified prospects, and proposals).
- Build a library of sample marketing and public relation materials.
- Build the evidence of impact to build Return on Investment proposals for each of the focus areas and primary classes (80/20 rule).
- Develop materials and sales training program for departmental level staff to enhance the success in developing local partnerships.
- Complete a 12 month sales plan for the three focus areas.

Positioning Teams
- Determine opportunities, implement communication vehicles, and build internal college employee awareness and depth of knowledge of CED impact.
- Define and take advantage of opportunities to build board and advisory board awareness and depth of awareness of Workforce Competitiveness effort’s as well as CED impact.
- Complete a local community communication plan, including timelines related to projected Industry Penetration efforts.
- Document each college’s top three positioning (PR and Advertising) practices (Challenge/Solution/CED Impact).
- Determine areas in which the Group 1 colleges can collaborate in the development of marketing materials including sales folders, brochures, sales sheets, sales training materials, e-news/e-zine, newsletter, and press releases.
Industry Penetration Team

- Energy:
  - Inventory – The KCTCS System Office will complete an inventory of past, current, and planned services, including academic, BIT, and non-credit in the areas of hydropower, wind generation, solar, gas and oil, and hybrid technologies.
  - Electric Utilities - The KCTCS System Office will complete the steps required to host an Electric Utility Industry Forum to document statewide needs. The System will then work with the colleges to define advancement concepts and action steps to cultivate new sales opportunities.

- Manufacturing:
  - To document local needs, define advancement concepts, and cultivate new sales opportunities, each of the colleges will host a Manufacturing Industry Forum by May 15th.

The following information provides updates on the efforts to accomplish the GOALS as outlined in the KCTCS Strategic Plan 2006-10, July 2005 Edition.

**PROMOTE EXCELLENCE IN TEACHING AND LEARNING**

**Core Indicators:**
- Productivity/Effectiveness
- Remediation/Developmental Education
- Student Engagement

**Bridges Out of Poverty Workshop**

KCTCS, with the support of the Ford Foundation’s Bridges to Opportunity Initiative, hosted a Bridges Out of Poverty Workshop in Versailles on November 28, 2007, for college and System Office staff. Fourteen KCTCS colleges sent teams with a total of 72 KCTCS staff participating. In this one-day workshop, participants created a mental model of poverty, reviewed poverty research, examined a theory of change, and analyzed poverty through the prism of the hidden rules of class, resources, family structure, and language.

This training was so well received that the trainer was invited back February 13, 2008, to deliver the extension of this training - Applying Bridges Concepts. The content of the November seminar was extended into a second-day workshop to allow for more discussion and interaction. In this workshop, participants learned more about language experience, cognitive issues, and barriers to change. This workshop introduced strategies for changing program design, policies, and procedures to improve outcomes. Participants used case studies and an examination of the client’s lifecycle to identify principles of change.
Each workshop participant received a copy of the workbook *The Bridges Out of Poverty: Strategies for Professionals and Communities* to be used as the training manual, which includes chapters on relationship building, mentoring, redesigning programs, and community collaboration. Additionally, each college received two copies of the complete text *The Bridges Out of Poverty: Strategies for Professionals and Communities* by Ruby Payne, Philip Devol, and Terie Dreussi-Smith.

**KCTCS Faculty Develop Content Literacy Teaching Strategies**

Over 80 KCTCS faculty from Hazard Community and Technical College, Big Sandy Community and Technical College, and Jefferson Community and Technical College participated in a four-day training session on Content Literacy teaching strategies during the week of January 7, 2008. The training session is part of an intensive, year-long professional development effort that introduces faculty to an array of classroom methods that encourage more engagement with the material and make learning more interactive for students. Faculty is currently engaged in follow-up workshops, classroom observations, coaching, and feedback.

Content Literacy, the ability to use reading, writing, speaking, listening, and observing to learn and to communicate about learning, regardless of content area, encompasses a set of inter-related skills and habits that can assure academic success at all levels of schooling and in the world of work. The goal of the Content Literacy Initiative is to support the development of literacy skills so students are successful in learning rigorous college-level content and in persisting in postsecondary education.

The Content Literacy Initiative is a collaboration of KCTCS and the Collaborative for Teaching and Learning (http://www.ctlonline.org/). It is funded by a Lumina Foundation targeted grant for professional development with support from KCTCS.

**Content Literacy Participants Present at Lumina Achieving the Dream Conference**

KCTCS faculty and staff, in collaboration with staff from the Collaborative for Teaching and Learning, presented a workshop on Content Literacy Strategies for Student Success at the *Achieving the Dream Strategy Summit* held February 5-8, 2008, in Atlanta, GA. *Achieving the Dream: Community Colleges Count* (ATD) is a multi-year, Lumina-sponsored, national initiative to help more community college students succeed. ATD, focusing on student groups that traditionally face significant barriers to success, utilizes strategies (including research, public engagement, public policy initiatives, and the use of data) to drive change.

KCTCS was invited to the ATD Conference to present on its Content Literacy Initiative, an innovative faculty development program designed to enhance student learning and engagement through application of high quality literacy-based learning strategies and student collaboration.

**Spring 2008 KCTCS President’s Leadership Seminar**

Participants in the KCTCS President’s Leadership Seminar class of 2007-08 are currently engaged in ongoing activities targeted to further enhance their success as leaders. In preparation for their March 27-28, 2008, spring retreat, participants are completing a newly-developed set of assessments, reviews, and readings on leadership and vocation. At the spring retreat, participants will utilize this work to further develop individual leadership pathways and professional development plans.
Council on Postsecondary Education Faculty Development Trust Fund Report
KCTCS submitted the 2006-07 report on uses of Faculty Development Trust Fund resources to the Council on Postsecondary Education. The Faculty Development Trust Fund provides partial support to KCTCS faculty initiatives, such as the New Horizons Conference on Teaching and Learning, the Master Teacher Seminar, the Content Literacy Initiative, the Teacher Quality Summit, and other faculty-focused development. The criteria for using the trust fund resources include: increase learning for a diverse pool of students and increase faculty involvement in the scholarship of teaching and learning, use technology to improve on-campus and distance learning, incorporate a multidisciplinary approach to teaching, and use of diverse teaching strategies.

2008 New Horizons Conference
The 2008 New Horizons Conference on Teaching and Learning program includes 137 presentations, workshops, and roundtables, and 60 artworks for exhibit. The conference theme, “Serving Millennial Students: New Approaches for a New Generation,” highlights that all students, regardless of age, are being asked to cope with a technology-rich, fast-paced, diverse, and rapidly changing educational and social environment. The New Horizons Conference, May 19-21, 2008, in Lexington, is anticipated to be the largest KCTCS conference to date. The conference schedule will soon be available online. More information on the conference is available at http://kctce.edu/prodev/2008_nhpod/.

Accreditation Update
Bowling Green Technical College hosted a SACS Candidacy Visiting Team in regard to their application for SACS membership on February 19-21, 2008. They received an excellent verbal report at the exit session.

INCREASE STUDENT ACCESS AND SUCCESS

Core Indicators:
- Affordability
- Completers/Attainers
- Enrollment
- Retention
- Transfer

Kentucky Math and Science 2+2 Teacher Preparation Committee
KCTCS convened a statewide meeting of the Math and Science 2+2 Teacher Preparation Committee on February 15, 2008. The Math and Science 2+2 Teacher Preparation Committee was formed in conjunction with the Teacher Education 2+2 Steering Committee as part of Kentucky’s early P-16 efforts. The meeting focused on the importance of Math/Science Teacher Preparation in Kentucky, including developmental education, STEM preparation, and the implementation of ACT EPAS and followed-up on the progress that had been made by both math and science subcommittees, including the development of math teacher education courses at KCTCS. Next steps were identified in the Committee’s work, including exploring the development of system-wide transfer agreements with four-year institutions for the courses that have been developed.
AACRAO Transfer Conference
KCTCS staff participated in the American Association of Collegiate Registrars and Admissions Officers (AACRAO) program *Critical Issues in Transfer Credit: A Perspective for the Future Conference* in Washington, D.C., on February 18-19, 2008. The conference featured presentations by national researchers, representatives from state university systems, legislators, and leading media observers. Sessions focused on student transfer patterns, discussions of traditional and non-traditional transfer credit issues, the effects of diploma mills, the context for the federal activity related to transfer, and the reauthorization of the *Higher Education Act*.

Kentucky Statewide Advising Association
The Council on Postsecondary Education (CPE) is facilitating the development of a statewide advising association in Kentucky. CPE convened a recent meeting of postsecondary institutional representatives on February 20, 2008. The meeting focused on discussing and developing the association’s infrastructure, including bylaws, membership procedures, communication processes, and conference planning. Plans are for this group to become affiliated with the National Academic Advising Association. The next meeting is scheduled for April 29, 2008.

Transfer Handbook
As part of Kentucky’s College Access Campaign, KCTCS and CPE are collaborating in the development of a transfer handbook. Aimed primarily at promoting the opportunities for students to transfer from two-year to four-year institutions, the transfer handbook will provide information for students on the benefits of completing an associate degree and transferring to a bachelor’s degree program, policies, agreements, key contacts, and other resources to assist students in the transfer process. The transfer handbook will include several planning tools students can use to develop and manage the transfer plans, such as checklists and questions.

KCTCS Involvement in Project Graduate
Project Graduate is a statewide initiative to increase the number of baccalaureate degree graduates in Kentucky. System staff have identified over 6,700 former students who completed 70+ credit hours at a KCTCS college and did not graduate or transfer to another postsecondary institution. These former students will be encouraged to return to college to complete their associate degree prior to transferring to pursue a baccalaureate degree. Another 20,000+ associate degree graduates have been identified as not transferring to another postsecondary institution. These graduates will be encouraged to transfer to a four-year institution to pursue a baccalaureate degree. Both of these student groups have been submitted to the Council on Postsecondary Education in order for a data match/current address to be determined through Transunion Credit Services. This data match is being funded by CPE as well as the printing of postcards and postage associated with KCTCS efforts to support Project Graduate.

Electronic Transcript Exchange
Bluegrass Community and Technical College (BCTC), with support of the System Office Technology Solutions and Chancellor’s Office, is in the testing phase of an electronic transcript exchange with the University of Kentucky (UK). This pilot project is being supported by software provided by National Student Clearinghouse at no cost to students, KCTCS, or UK. Once successful implementation has occurred, the process will be expanded across the state to other colleges and universities, allowing for faster exchange of records and making transfer easier for students.
Leadership KCTCS
Leadership KCTCS conducted the second of four sessions at Somerset Community College on January 31-February 1, 2008. Session topics focused on the 12 Principles of Community Building – specifically “Place.” Topics included “Becoming a Community Patriot” (led by Sylvia Lovely), “Play to Strengths and Uniqueness”, and “Plan and Develop Over Time.” Steve Austin, President of Bluegrass Tomorrow, also presented “A Virtual Tour of 21st Century Cities: What This Means for Kentucky.” Student participants also were involved in shadowing experiences during this session.

The third of four sessions was conducted at Bowling Green Technical College on February 28-29, 2008. Session topics focused on the 12 Principles of Community Building – specifically “Place.” Topics included “The Pros and Cons of Corporate Ventures versus Local Entrepreneurs, “Connect to the Outside World” (including a tour of the BGTC campus at the Transpark), “Start Locally; Go Globally”, and “Adapting to Change by Being Informed.” The next session is scheduled for April 3-4, 2008, at the Kentucky World Trade Center in Louisville. A graduation luncheon is scheduled for April 24 in Lexington. Leadership KCTCS is one initiative of NewCitizen Kentucky.

Legacy Records Enhancement
A new process was developed in PeopleSoft to allow courses in Legacy records to be considered when reviewing students’ records for General Education Certification. Previously, all legacy work had to be manually reviewed for inclusion in General Education Certification. This new process will make it easier for advisors and registrars to include all eligible work in a comprehensive manner.

Eastern State Hospital Partnership
KCTCS, Bluegrass Community and Technical College, the University of Kentucky, the Commonwealth of Kentucky, and the Lexington-Fayette Urban County Government announced February 29, 2008, an innovative partnership and plan to replace the 184 year old Eastern State Hospital facility in Lexington. The plan authorizes the construction of a $129 million facility to be financed by the Lexington-Fayette Urban County Government for a new state facility on the University of Kentucky’s Coldstream Research Campus. The plan includes the transfer of the state property, where Eastern State is currently located to KCTCS once the new hospital construction is complete, enabling the Bluegrass Community and Technical College to vacate some space at the Cooper Drive campus.

Owensboro Community and Technical College - Advanced Technology Center Dedication
Owensboro Community and Technical College officials, elected officials, community leaders and supporters dedicated the new Advanced Technology Center in a ribbon-cutting ceremony Wednesday, February 20, 2008. Among those attending the event were U.S. Senator Jim Bunning and Congressman Ron Lewis. The approximately 57,000 square foot facility is located on the main campus of the college and houses state-of-the-art industrial technology facilities and equipment and information technology programming. Programs to be offered in the facility include metrology, programmable logic controls, computer-aided manufacturing, computer-aided design, digital electronics, AC/DC circuits and integrated systems. The centerpiece of the facility is a full scale manufacturing floor where students can apply the skills and knowledge acquired through the various technology programs in an actual factory setting. The facility includes a business incubator space for use by the region’s business and industrial community.
Jefferson Community and Technical College-New Bullitt County Campus
Jefferson Community and Technical College opened the Bullitt County Center of JCTC in January 2008. The new, approximately 13,000 square foot center is being leased from the Bullitt County Board of Education and will serve as the Bullitt County Center until state funding is appropriated to construct a new, permanent campus in Bullitt County. The lease also represents JCTC’s participation in a “One-Stop” Center for Bullitt County that provides education and training, employment services, and vocational rehabilitation services for Bullitt County citizens in a single location. Other participants in this “One Stop” Center include the Kentucky Office of Employment and Training, the Kentucky Office of Vocational Rehabilitation, Kentuckiana Works Career One Stop, and the Bullitt County Adult and Community Education Program of the Bullitt County Board of Education.

Somerset Community College - Dedication of New Campus Roadway and Dedication of Aircraft Maintenance Program Renovations
On March 7, 2008, Somerset Community College officials, elected officials including U.S. Representative Hal Rogers, community leaders, and supporters dedicated the new campus roadway/walkway that connects the Somerset North and South Campuses. This roadway was financed through a combination of federal grant funding and college funding. Students, faculty, and staff can now quickly and safely travel from one campus to another without having to use a busy state highway.

Also rededicated that day was the renovated Aircraft Maintenance facility at the Somerset South Campus. This $1.65 million project was funded by the 2006 General Assembly to renovate the Aircraft Maintenance facility at the Somerset Community College, Somerset South Campus for compliance with Federal Aviation Agency (FAA) standards, Environmental Protection Agency (EPA) standards, and health and safety requirements.

Ready-to-Work (RTW) Outcomes for Fall 2007 Semester
Ready-to-Work (RTW) is an initiative developed through a partnership between KCTCS and the Kentucky Cabinet for Health and Family Services (KCHFS) and is designed to promote the success of Kentucky Transitional Assistance Program/Temporary Assistance to Needy Families (KTAP/TANF) parents who are interested in attending community and technical colleges. The KCTCS RTW Program served 1,242 students during the fall 2007 term. The within-semester retention rate (the number of students registering for class, attending class, and completing the semester) for RTW students was 94 percent, which exceeded the overall average college within-semester retention rate of 89 percent. Fifty-nine (59) percent of the RTW students met or exceeded the average college GPA of 2.42. Fifty (50) current or former RTW students were graduated fall 2007.

KCTCS Ready-to-Work (RTW)/Work and Learn (WL) Program Featured on National Teleconference Series
KCTCS was represented by Ashland Community and Technical College’s Ready-to-Work Coordinator in a February 6, 2008, Temporary Assistance for Needy Families (TANF) teleconference sponsored by the Center on Budget and Policy Priorities and the American Public Human Services Association as part of a series. This call focused on partnerships between TANF agencies and community colleges. The audio files and materials can be found at http://www.cbpp.org/pubs/tanf.htm
Marketing Update
KCTCS continues to sponsor both University of Kentucky and University of Louisville sports programs as part of the 2007-08 marketing campaign. This promotion features radio and TV spots, interviews, onsite game promotions, and web-based interactive programs. KCTCS was the featured sponsor at the University of Kentucky/Georgia basketball game on February 19. During half-time all 16 presidents were introduced on the basketball court. Additionally, “I love U of K” cheer cards were distributed to 10,000 fans. The KCTCS featured U of L game was the Notre Dame game on February 28th. The promotion included the introduction of all presidents by Dr. Jim Ramsey on the basketball court prior to tip-off and the distribution of 10,000 “I love U of L” cheer cards. Both games featured PA announcements, signage, and game program sponsorship.

EXPAND DIVERSITY AND GLOBAL AWARENESS

Core Indicators:
- Enrollment Diversity
- Global Awareness

British Experience in Living and Learning (BELL)
Applications for the 2008 BELL experience have been received, and three grant recipients have been notified. The recipients are: Wendy Fosterwelsh, Ashland Community and Technical College; Wanda Fries, Somerset Community College; and Daniel Schuman, Bluegrass Community and Technical College. The faculty members will conduct professional development activities at Regents Park, England, in July 2008.

CPE’s Committee on Equal Opportunity – Congratulations
KCTCS college presidents and System Office staff received a letter of congratulations from the Chair of CPE’s Committee on Equal Opportunity for achieving the difficult task of improving the colleges’ performance regarding the Kentucky Plan objectives. As of the most recent annual report, 15 of the 16 community and technical colleges have attained the rank of automatic eligibility for offering new programs. The Committee specifically expressed its appreciation for “the support of equal opportunity and The Kentucky Plan as a high priority at KCTCS.” (See Attachment 1)

System Director for the Office of Cultural Diversity
Ms. Natalie Gibson joined the System Office as the Director for the Office of Cultural Diversity on January 15, 2008. Her primary function will be to provide leadership, direction, and support to develop and sustain a culture of inclusiveness and engagement throughout KCTCS. Ms. Gibson will collaborate with key stakeholders, such as the Diversity Peer Team, the Professional/Organizational Development (POD) Peer Team, the System Office Engagement Team, and external community constituents. Ms. Gibson was formerly the Director for Cultural Diversity with Somerset Community College.
\textbf{2008 Conference of the International Association of Colleges and World Congress}
As co-author of \textit{Global Development of Technical College, Community College, and Further Education}, the KCTCS Director of Global Studies and International Partnerships presented a session on “Global Region Nine: South East Asia.” The session focused on the development of community colleges in Vietnam and the contribution KCTCS has made in the process.

\textbf{Institute of International Education/American Association of Community Colleges (IIE/AACC) Study Abroad Workshop}
The Lumina Foundation for Education funded KCTCS staff to attend the IIE/AACC Community College Study Abroad Workshop \textit{Education Abroad at the Community College} held at the Institute of International Education in New York, March 14, 2008. The workshop focused on finding ways to promote study abroad on community college campuses and learning new ways to encourage community college students to study abroad.

\textbf{Thinking Again, and Anew, About Global Education in the 21st Century}
KCTCS staff participated in the round table “Thinking Again, and Anew, About Global Education in the 21st Century.” The event took place March 9-11, 2008, at the Airlie Center in Warrenton, Virginia. At the retreat, participants and observers came together with the objective of drafting the policy direction and implementation strategies for community college global education initiatives in the 21st Century.

	extbf{ENHANCE THE ECONOMIC DEVELOPMENT OF COMMUNITIES AND THE COMMONWEALTH}

\textit{Core Indicators}
- \textit{Business/Industry Served}
- \textit{Licensure/Certification}
- \textit{Workforce Development}

\textbf{Kentucky Workforce Investment Network Systems (KY WINS)}
To date, KY WINS has funded 549 projects; 419 are completed and 130 remain active. The average wage for trainees is $22.36; and 88,167 participants are projected to be served through training and assessment.

\textbf{Kentucky Office of Insurance}
Since July 2004, KCTCS, through its partnership with the Kentucky Office of Insurance, has administered 11,194 insurance licensure assessments.
**KCTCS Center for Excellence in Automotive Manufacturing**

Bluegrass Community and Technical College’s Advanced Manufacturing Center in Georgetown has progressed in developing the Toyota-based skilled trades courses, which were converted to KCTCS credit courses, into on-line learning modules. The IMT course Maintaining Industrial Equipment is complete, and students from industry are being recruited to participate in the pilot test. The IMT Fluid Power course will be up and ready for a pilot run soon. Total enrollments in this center’s programs from the startup in October 2006 through January 2008 have now exceeded 1,100, consisting of 275 high school students in manufacturing exploration programs, 730 in industry specific training, and 100 in college credit courses, made up of 57 in manufacturing-related courses and 43 in general education courses.

The Georgetown Center is partnering with KCTCS Versailles staff in using Ford Foundation Bridges grant funds to conduct two manufacturing boot camps to recruit and train adults with employment success barriers. The Bluegrass ADD, the Center for Quality People and Organizations (CQPO), and Bluegrass staff will work together in recruiting the target population.

The Automotive Manufacturing Technical Education Collaborative (AMTEC) continues to gain momentum and recognition as a valuable tool for retooling the training of the skilled trades workforce in automotive companies. General Motors is co-hosting an academy in Lansing, Michigan, in mid-April. With GM’s involvement, Ron Harbour has committed to be the kickoff speaker. Mr. Harbour is recognized in the entire automotive industry as the leading expert in automotive manufacturing productivity.

A request for a one year extension to the current two year AMTEC project has been submitted to the National Science Foundation Federal Project Officer. This step will permit continuing the AMTEC work of greatest importance to the industry partners, clarifying the common core of work skills competencies.

**Kentucky Coal Academy**

One of the goals of the Kentucky Coal Academy (KCA) is to help create a positive image of the coal industry. In December 2007, KCA initiated an honorary commission program similar to the Kentucky Colonel as a way to publicize the KCA and KCTCS, not only in the state of Kentucky but worldwide. The Kentucky Coal Baron and Kentucky Coal Baroness Commissions were created as a way to honor the many people who have assisted and continue to assist the Kentucky Coal Academy and KCTCS with their mission. These Commissions recognize the importance of the long standing legacy of the coal industry to the Commonwealth, its economic impact, and its low energy costs for all Kentuckians.

The work of KCA on the Underground Mine Rescue Teams is progressing. Four rescue vehicles are in the process of being customized for use by the two teams currently being formed.

The curriculum for the Kentucky Junior Coal Academy has been finalized. The curriculum will be submitted to the Kentucky Department of Education by Lawrence County and Muhlenberg County high schools for review and approval.
OTHER HIGHLIGHTS

KCTCS History Project Commemorating the Tenth Anniversary
Ms. Margaret Lane was commissioned in October 2006 to coordinate the research and publication project detailing the decade of challenges and successes of KCTCS. The project’s motto is Collect, Chronicle, and Celebrate.

Collect: During the past year and a half, the KCTCS team has reviewed, surveyed, and collected thousands of documents, web pages, and statistics, to construct a 400-page KCTCS history timeline. Margaret Lane has interviewed approximately 35 individuals who are a part of our history, and those interviews have been transcribed and entered into the timeline. During the past four months, the team has developed a template for the colleges to organize their individual histories, resulting in 300 pages of text and 200 images collected from the colleges. There is now a baseline history of each of the 16 colleges and the institutions that were consolidated to form each.

Chronicle: All research culminates in the production of a draft of narrative, quotes, statistics, and stories. Approximately 200-pages of the 10-year history of KCTCS has been drafted, which will serve as the master document for production of a book and creation of exhibits. Thousands of photographs, scrapbooks, and other images have been surveyed and collected. The team has been working with our creative designer, printer, and publisher to create a high quality book that combines inspiring KCTCS history presented in an artistic manner. Additionally, each college history has been organized for publication in the book entitled Metamorphosis. Metamorphosis is defined as a change of character, appearance, or transformation of condition. For KCTCS, metamorphosis applies not only to the remarkable creation and growth of the System but to the lives that have been changed as a result of the System’s success.

Celebrate: The 10th year anniversary of KCTCS is to be celebrated in 2008. Beginning in July and continuing throughout this summer and fall, several celebrations are being planned at the System Office and at the colleges. As the project wraps up, discussions will take place on how to best organize and store the archives that have been collected.

KCTCS Day at the Capitol
KCTCS, the college presidents, the Board of Regents, and the Foundation Board of Directors were recognized and honored with the passage of a resolution on the floor of the House of Representatives on February 28, 2008. They were acknowledged for having, among other things, “worked with outstanding success to achieve the goals set forth by this piece of legislation (The Kentucky Postsecondary Education Improvement Act of 1997) that seeks to create, by the year 2020, an extensive community and technical colleges system worthy of qualifying as the best in the Nation.” (See Attachment 2) Later that day, Senators Julian Carroll and David Boswell introduced and honored the KCTCS college presidents on the floor of the Senate.
Kentucky Gazette/Quadrant 2 Education Panel Presentation
President Michael B. McCall served on a panel that discussed the higher education legislative budget process during the Kentucky Gazette and Quadrant 2’s Conference on January 7, 2008. During the panel, President McCall provided an overview of the Council on Postsecondary Education’s current funding formula for the nine public, postsecondary educational institutions and the potential effect that budget cuts would have on KCTCS’ ability to pursue its mission for the citizens of the Commonwealth. State Representative Carl Rollins and Mr. David Adkisson, Executive Director of the Kentucky Chamber of Commerce, also participated and shared their insights into the budget process.

Kentucky Chamber Day Dinner and Program
In January 2008, KCTCS was a sponsor of the Kentucky Chamber’s Annual “Kentucky Chamber Day.” This event marks the beginning of each legislative session and provides a “first glimpse” of the issues that the House and Senate leadership plan to address in the upcoming session. Representatives Mike Cherry and Carl Rollins were guests at the KCTCS sponsored table.

Appropriations and Revenue Subcommittee on Postsecondary Education Presentation
On February 7, 2008, President McCall offered testimony on the 2008 KCTCS Legislative Agenda and KCTCS Plan for a Competitive Commonwealth, noting the negative impact of the proposed 12 percent budget cuts included in Governor Beshear’s 2008-10 biennial budget proposal. President McCall also provided the subcommittee with copies of the 2008 KCTCS Legislative Agenda and KCTCS Plan for a Competitive Commonwealth. Subcommittee members asked thoughtful questions and expressed appreciation to President McCall for his thorough presentation.

Ogilvy Governmental Relations Update
Mr. Chris Lamond of Ogilvy Governmental Relations has provided a year-end review of KCTCS’ Congressional successes in 2007. KCTCS has secured federal funding for the following projects:
- $100,000 to Southeast Kentucky Community and Technical College for facilities and equipment for the allied health training center
- $345,000 to Bluegrass Community and Technical College for equipment and technology
- $300,000 to Gateway Community and Technical College for the Center for Advanced Manufacturing Competitiveness

KCTCS also secured assistance from Senator Mitch McConnell to support a competitive grant application submitted to the U.S. Fire Administration (FEMA) for a Firefighter Safety Research and Development Grant. Senator McConnell’s aides are expected to provide periodic updates to KCTCS about the progress of this competition.

KCTCS advocacy efforts have also proven successful in obtaining the support of five of the six Kentucky Congressional House members to join the House of Representatives Community College Caucus. The Community College Caucus has been active in supporting a number of educational and workforce development issues on Capitol Hill that affect postsecondary education.

KCTCS was also instrumental in supporting a number of provisions that were included in the final House-passed Reauthorization of Higher Education Act. KCTCS will continue to work with Senator McConnell and Senator Bunning to insure that the provisions included in the House-passed version will also be included in the Senate version currently under consideration.
Kentucky Board of Emergency Medical Services - New Executive Director
Charles M. O’Neal, former Director of the Anderson County Department of Public Safety, has been named Executive Director of the Kentucky Board of Emergency Medical Services (KBEMS) with the Kentucky Community and Technical College System. Certified as a paramedic and an emergency medical technician, O’Neal is a graduate of Hopkinsville Community College and Louisiana Baptist University, Shreveport. He also has completed postgraduate studies at Murray State University and Madisonville Health Technology School. O’Neal currently serves on the 2010 World Equestrian Games Planning Committee, the Kentucky Wireless Interoperability Executive Committee, and the Hospital Preparedness Committee.

KCTCS Emergency Notification System
Informacast, a product of Berbee, Inc. in partnership with Cisco and Cincinnati Bell Technology Solutions, has been chosen to provide emergency notification services to KCTCS. The system will work through the existing Voice Over Internet Protocol (VOIP) telephone system and reach every campus in the system. Once in place, the system will be able to alert specified campuses and colleges within seconds of any impending emergency. The system will also have the capability to alert all of KCTCS simultaneously as well.

Installation of the Informacast technology will begin in March with initial testing and training occurring during April. By the end of May, the system will be installed, tested, and functional at each college. During the summer, students, faculty, and staff will begin to sign on to the system, voluntarily providing contact numbers to be used in the event of an emergency.

Web Services Update
The Web Services Initiative is progressing. There are two major efforts underway at present. The first is Content Management--software that allows the management of all KCTCS public web sites with greater efficiency and improved services for web site visitors. Negotiations are in process with the selected content management software vendor. Using that software, the Content Management effort will be piloted with three discrete web site projects: Ashland CTC, KCTCS.edu, and VLI. The Ashland project has kicked off, and project teams are being formed for the KCTCS.edu and VLI projects.

The second major Web Services project currently in progress is an Employee Intranet--a private web site that will allow KCTCS employees to collaborate online, to reduce costs and improve efficiency with online forms and business processes, and to increase productivity through improved search and communications tools, Development is underway for the employee Intranet, now called thePoint.

First-phase implementation for some content management and Intranet projects will be completed later this year, providing a powerful and scalable infrastructure for delivering web content and services. Further implementation planning for FY 2008-09 has already started, with an eye toward building highly effective new services on that new infrastructure.
As a member of the forum, President McCall has been participating in its activities for several years. At the winter 2008 meeting, President McCall participated in a member team proposal for an “on-the-ground” project in Louisville for consideration for the upcoming 12-18 months. The team included David Jones, Chairman of Humana, Inc., and Dr. Lee T. Todd, Jr., President, University of Kentucky. BHEF has identified the 9-16 segment of the preschool-through-graduate-degree (P-20) pipeline as the area to contribute most significantly. The Louisville team proposes to undertake a “benchmarking/diagnostics” process to understand the key challenges in the current 9-16 pipeline and identify areas where efforts will have the most impact. Based on the results, business and educational leaders in the community would focus on aligning the 9-16 pipeline in Louisville and identify measurable targets toward accomplishing these goals.

Appreciative Inquiry/Strategic Planning Workshop
A one-half day workshop on “Appreciative Inquiry (AI) and Strategic Planning” was held on Tuesday, February 12, 2008, at the KCTCS System Office and via ITV. A total of 81 individuals from 12 KCTCS Colleges and the System Office participated. The workshop provided an overview of Appreciative Inquiry, and exercises that link AI to a strategic planning process were covered.

Appreciative Inquiry is a tool to help KCTCS approach the planning process from a positive perspective. Rather than looking at what is wrong, AI looks at what is right within the organization. It is the discovery of the best in people, in organizations, and the world, and identifies ways to make use of those discoveries.

KCTCS IdeaFestival 2008 Planning Team
Early planning to maximize the level of student/faculty/staff participation in 2008 was the primary recommendation of the KCTCS IdeaFestival (IF) 2007 Planning Team. To carry out this recommendation, a planning meeting was held on Friday, January 25, 2008, at the KCTCS System Office and via ITV. Kris Kimel, co-founder of the IdeaFestival, and members of his staff were in attendance to dialogue with the KCTCS Planning Team about opportunities for participation in this year’s event, which will be held in Louisville on September 25-27, 2008. Follow up meetings and activities in preparation for IF 2008 will be held throughout the spring and summer.

Council on Postsecondary Education (CPE) Meeting Update
CPE met February 1, 2008, with the following agenda items of interest to KCTCS:

- **Budget and Finance Policy Group Report: 2007-08 Budget Reduction Plan and Status Report on 2008-10 Executive Budget Recommendation** - The CPE reviewed the impacts of the 3 percent budget reduction on 2007-08 General Fund appropriations on CPE’s budget and postsecondary education institutions. The 3 percent reduction amounts to $1.9 million on CPE’s General Fund appropriations and $32.5 million for the institutions. The Governor’s biennial budget recommendation included an additional 12 percent decrease of approximately $127 million in fiscal year 2009 for postsecondary education institutions and was flat-lined in fiscal year 2010. With these cuts, the General Fund support for public postsecondary education is reduced to pre-reform funding levels when adjusted for inflation. The Executive Budget did include $60 million for the Bucks for Brains Endowment Match
program ($33.30 million for UK; $16.6 million for UofL; and $10 million for the comprehensive universities). Nothing was included for KCTCS. The Executive Budget’s Capital recommendation included $113.7 million for debt service for capital projects; all but the replacement of Morehead’s boiler project were originally authorized in the 2006 session but were vetoed. Included in the capital projects list for 2008-10 were $13.9 for capital renewal, $10 million for information technology, and $6 million for UK and UofL lab renovations and research equipment. Agency bonds authorization for capital projects totaling $519.5 million was also included.

- **Draft 2006-07 Accountability Report** – A draft of the CPE’s annual report to the Governor, SCOPE, and LRC per KRS 165.020 (3) was presented; and the final version will be presented at the March CPE meeting. Among the indicators reported for KCTCS are the Undergraduate Enrollment, Degrees Awarded Statewide, Degrees Awarded to Minorities, Licensure Examination Pass Rates, and Workforce Training Enrollments and assessments.

- **Kentucky Plan for Equal Opportunities 2008 Degree Program Eligibility** – Fifteen KCTCS colleges qualify for automatic status in 2008 compared to 12 in 2007. No colleges received the quantitative waiver status; one received the qualitative waiver status. Note that data used for the 2008 report is from 2006.

- **Fall 2007 Enrollment Report** – The February 1, 2008, enrollment report indicates that Kentucky’s public institutions continued to break enrollment records. Overall, 212,994 students enrolled in public universities and community and technical colleges, a 3.2 percent increase over fall 2006 and a 34.4 percent increase since postsecondary education reform began in 1998. KCTCS experienced the largest growth in undergraduate enrollment, up 7.3 percent, while undergraduate enrollment was flat in most institutions and declined at Murray and UK. KCTCS was one of three institutions that met their enrollment goals.

CPE also held a special meeting on February 26, 2008, with the following agenda items of interest to KCTCS:

- **Resolution Outlining the Effect of the Proposed 2008-10 Executive Budget** – The CPE adopted a resolution that calls for the General Assembly and Governor to identify additional revenue sources to resolve state budget deficits. Under the current proposed budget, the postsecondary and adult education system is facing a 12 percent budget reduction in addition to the 3 percent cut in the current year.

- **Tuition Policy and Principles** - The CPE adopted a revised tuition policy outlining the process for approving 2008-09 tuition and mandatory fee rates at Kentucky’s public colleges and universities. The Council will hold tuition hearings prior to the final approval of tuition rates in April.

- **Doctorates in Educational Leadership** – The CPE approved new doctoral programs in educational leadership at Eastern Kentucky University, Northern Kentucky University, and Western Kentucky University. These new degree programs will help meet the needs of the K-12 school districts and the economy in each university’s region.

- **Council Member Retirement** – The CPE approved a resolution in recognition of the 40-year public service career of Council member Walter Baker, who resigned due to the statutory requirement for Council membership to have proportional representation of the two leading political parties.
KCTCS Performance Measures

Updated information is available for three performance measures (for more detailed information, see Attachment 3). KCTCS exceeded its performance targets for one of these measures and made progress on a second indicator.

- **Headcount Enrollment** – KCTCS enrollment increased 7.3 percent between fall 2006 and fall 2007 to 92,828. The enrollment figure exceeds the performance target established for fall 2007 (91,305).

- **Minority Enrollment** – Minority enrollment increased from 11.3 percent of students with known race/ethnicity in fall 2006 to 11.5 percent in fall 2007. The fall 2007 performance target was 11.8 percent.

- **Transfer** - A total of 11,359 KCTCS students from the 2006-07 cohort transferred to an in- or out-of-state four-year institution. The performance target established for 2006-07, was 11,669 transfers.
February 26, 2008

Dr. Michael B. McCall
President
Kentucky Community
and Technical College System
300 North Main Street
Versailles, Kentucky 40383

Dear President McCall:

At its February 19 meeting, the Council on Postsecondary Education’s, Committee on Equal Opportunities asked that I congratulate you and the community and technical college presidents on your efforts to assist the system to achieve a difficult task. And to acknowledge their appreciation to Dr. Gwen Joseph, Lawrence Fortison, and Nashid Fakhrid-Deen for having taken on the arduous task of carrying the message that expectations associated with The Kentucky Plan can and should be achieved. The committee is committed to exploring with institutions innovative self-sustaining measures to sustain or exceed the current levels of performance.

For some time, the Council and institutions have together labored to achieve a consistent high level of performance on the objectives of The Kentucky Plan. It is a pleasure to acknowledge their work to assist the community and technical colleges and the postsecondary system to achieve, for the first time in over twenty years, a position where all community and technical colleges, except one, qualify for the rank of automatic eligibility.

Also, we thank you for supporting equal opportunity and The Kentucky Plan as a high priority at Kentucky Community and Technical College System. We ask that you convey to them and others our sincerest appreciation. The committee acknowledges the institutions’ interest in making possible an opportunity for the Commonwealth’s students of color to have access and the opportunity to earn their degree.

Please call Sherron Jackson or me if you have any questions.

Sincerely,

Phyllis A. Maclin
Chair, Committee on Equal Opportunities
THE HOUSE OF REPRESENTATIVES
OF THE
COMMONWEALTH OF KENTUCKY

The House of Representatives of the Commonwealth of Kentucky hereby recognizes and honors the Kentucky Community and Technical College System for having demonstrated extraordinary commitment to academic excellence that has resulted in a significant rise in educational achievement of citizens throughout this great Commonwealth. Created by the Kentucky Postsecondary Education Improvement Act of 1997, the KCTCS has worked with outstanding success to achieve the goals set forth by this piece of legislation that seeks to create, by the year 2020, an extensive community and technical college system worthy of qualifying as the best in the Nation. Inasmuch as KCTCS—aided by many remarkable citizens serving on both the Board of Regents and the KCTCS Foundation Board of Directors who have generously given of their time and talents to assess and respond to the needs of students and employers in every region of the Commonwealth in order to provide accessible and quality education and training pertinent to each—has worked with great integrity to uphold the vision that was created with the passage of the KPEI Act of 1997, the members of this august body are delighted to join with Representative Rocky Adkins in welcoming the esteemed representatives of the KCTCS who have traveled to join us today as welcome guests in the House Chamber during the 2020 Regular Session of the Kentucky General Assembly and in applauding them for the dedicated and visionary contributions each has made toward the attainment of this vital challenge.

Done in Frankfort, Kentucky, this twenty-eighth day of February, in the year two thousand and eight.

[Signature]
Speaker, House of Representatives

[Signature]
Member, House of Representatives
## Kentucky Community and Technical College System
### Performance Measures
#### Fall Headcount Enrollment

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<th>System</th>
<th>Actual</th>
<th>Target</th>
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<td>Fall 2000</td>
<td>Fall 2001</td>
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Source: Official data as reported to CPE.
### Kentucky Community and Technical College System

**Performance Measures**

**Minority Enrollment**

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<tr>
<th>System</th>
<th>Fall 2000</th>
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<td>3.2%</td>
<td>3.4%</td>
<td>4.2%</td>
<td>4.3%</td>
</tr>
<tr>
<td>Owensboro</td>
<td>3.8%</td>
<td>3.7%</td>
<td>4.6%</td>
<td>4.3%</td>
<td>4.1%</td>
<td>3.9%</td>
<td>4.3%</td>
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</tr>
<tr>
<td>Somerset</td>
<td>2.9%</td>
<td>2.3%</td>
<td>1.8%</td>
<td>1.5%</td>
<td>1.5%</td>
<td>1.7%</td>
<td>1.7%</td>
<td>1.8%</td>
</tr>
<tr>
<td>Southeast</td>
<td>3.0%</td>
<td>3.5%</td>
<td>3.7%</td>
<td>2.3%</td>
<td>2.1%</td>
<td>2.8%</td>
<td>2.6%</td>
<td>2.9%</td>
</tr>
<tr>
<td>West Kentucky</td>
<td>9.6%</td>
<td>8.9%</td>
<td>8.6%</td>
<td>9.1%</td>
<td>8.9%</td>
<td>9.0%</td>
<td>8.9%</td>
<td>9.8%</td>
</tr>
<tr>
<td></td>
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<tr>
<td></td>
<td>11.8%</td>
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<td></td>
<td></td>
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</tr>
</tbody>
</table>

**Note:** Percent of students with known race/ethnicity in all racial/ethnic categories excluding white and non-resident alien. Fall 2009 target equals projected minority population of Kentucky.

**Source:** KCTCS Database; Kentucky Population Research - How Many Kentuckians 2004

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Office of Policy and Research, March 2008 Board of Regents Meeting
### Kentucky Community and Technical College System

#### Performance Measures

**Total Number of Transfers**

<table>
<thead>
<tr>
<th>System</th>
<th>Actual 05-06</th>
<th>Actual 06-07</th>
<th>Target 06-07</th>
<th>Target 07-08</th>
<th>Target 08-09</th>
<th>Target 09-10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashland</td>
<td>11,571</td>
<td>11,359</td>
<td>11,669</td>
<td>11,748</td>
<td>12,539</td>
<td>13,436</td>
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<tr>
<td>Big Sandy</td>
<td>950</td>
<td>874</td>
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<td>Bluegrass</td>
<td>647</td>
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<tr>
<td>Bowling Green</td>
<td>480</td>
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<tr>
<td>Elizabethtown</td>
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<tr>
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<tr>
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<tr>
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<tr>
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<tr>
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<tr>
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</tr>
<tr>
<td>Somerset</td>
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<tr>
<td>Southeast</td>
<td>826</td>
<td>864</td>
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<tr>
<td>West Kentucky</td>
<td>546</td>
<td>493</td>
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</tr>
</tbody>
</table>

**Note:** Number of academic-year students transferring to an in- or out-of-state four-year institution within three years. LCC portion of BCTC included beginning 2008-09.

**Source:** National Student Clearinghouse
### KCTCS Endowment Trust Match Requests for the 2007-08 Workforce Development/Transfer Program Endowment Pool

<table>
<thead>
<tr>
<th>Name</th>
<th>Endowment Name</th>
<th>Corpus of Endowment</th>
<th>Purpose</th>
<th>Requested Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCTCS Foundation, Inc.</td>
<td>Paul and Zillah Reddam Scholarship Endowment</td>
<td>$50,000</td>
<td>Support workforce education that will lead to the creation, preservation, or attraction of businesses that will increase the number of equine related jobs in Kentucky.</td>
<td>$50,000</td>
</tr>
<tr>
<td>Hopkinsville Community College Foundation</td>
<td>Nursing and Allied Health Scholarship Endowment</td>
<td>$50,000</td>
<td>Provide scholarships for students in the nursing and allied health programs (high need areas).</td>
<td>$50,000</td>
</tr>
<tr>
<td>Hazard Community and Technical College</td>
<td>1st Trust Bank Career Incubator Endowment</td>
<td>$50,000</td>
<td>Provide support for ongoing workforce development for current, emerging, and future jobs in high growth occupations</td>
<td>$50,000</td>
</tr>
<tr>
<td>Madisonville Community College</td>
<td>Trover Lavender CPE Endowment</td>
<td>$50,000</td>
<td>Provide scholarships for Associate of Arts degree students transferring to four-year institutions.</td>
<td>$50,000</td>
</tr>
</tbody>
</table>